

**Regular Board Meeting Minutes**  
**January 12, 2026**

Call to order, roll call

President Maria Rector called the meeting to order at: 6:30 pm. Trustees present were Maria Rector, Chris Canelake, Pete Regez, Jason Stauter, Debbie Larys, and Jay Dickerson. Also present was Jenna Diedrich, Library Director.

Citizen Comments

None

Discussion, review and acceptance of FY2025 Audit

Aimee Paradee, Lauterbach & Amen, joined the meeting via Zoom and summarized the audit findings and noted that it was an unmodified opinion.

Dickerson moved to accept the FY2025 Audit as prepared by Lauterbach & Amen. Canelake seconded. Unanimously approved

Aaron Cullen was present for the audit - introduced himself and allowed for discussion from Trustees.

Oath of Office

Canelake administered the Oath of Office to Sarah Rochel.

Consent Agenda

Larys moved to approve the consent agenda. Dickerson seconded. Motion passed unanimously

Financial Report

Deidrich informed the board that now the audit is complete all financial statements have been reissued as final statements.

Treasurer's Report

Lary is working with Apple River State Bank, ARSB regarding moving the library's primary bank accounts. David Wilmarth will attend the February meeting.

Friends Report

Barb Miller, Vice President shared that book sale prep has begun. Donations will be accepted starting on Monday, March 2nd. The Little Free Libraries are being rehabilitated. Miller gave thanks to Chris Canelake for donating some wood for the project. Adding an LFL to Washburne Park is a possibility. The Friends amended their budget to provide funds for a new AWE computer in the Children's Library. The cost is roughly \$3,500.

#### Library Director's Report

Diedrich shared information regarding some of the materials in the library of things. Two of these items have not been returned, amongst others, equaling \$1,200 replacement costs. Diedrich stated she is working with the library's attorney as this amount exceeds the \$50 in the library theft state statute. More information will be forthcoming. A change in policy or practice may be considered.

The library's annual Certificates of Tax Exempt Property have been filed with the Assessment Office.

Honkamp has provided the calendar year 2026 price for accounting services. The cost will increase from \$1,095 to \$1,150 per month.

#### Board President's Report

New committee assignments as result of changing board members. Building and Grounds will now be: Regex, Rochel, and Rector. Policy will be: Dickerson, Stauter, and Rector. HR will be: Canelake, Larys, and Rector. And Finance will continue to be: Larys, Canelake, and Rector.

#### Committees

No reports.

#### Unfinished Business

None.

#### New Business

##### *Election of new Vice President*

Larys moved to nominate Dickerson as Vice President. Stauter seconded. Motion passed unanimously.

##### *Discussion and possible action on new carpet bid*

Diedrich summarized three quotes for carpet replacement. Since all over or close to 25K, the library will need to move forward with a bid process. Statute says the lowest bid ought to be chosen, however, experience may be taken into account. Considering the possibility of adding floor outlets based on cost.

#### Items for next agenda

Carpet RFB

Primary bank accounts

#### Adjournment

Rector adjourned the meeting at 7:35pm.

Respectfully submitted,

Chris Canelake,  
Secretary