

Regular Meeting Minutes
November 10, 2025

Call to order

Larys called the meeting to order at 6:30pm.

Trustees present: Pete Regez, Jason Stauter, Jay Dickerson, and Debbie Larys. Maria Rector and Chris Canelake were excused. Also present was Jenna Diedrich, Library Director. Larys requested that Diedrich act as secretary and take the minutes of the meeting.

Citizen Comments

None

Consent Agenda

Dickerson moved to approve the consent agenda. Regez seconded. Motion passed unanimously.

Financial Report

None

Treasurer's Report

Larys and Diedrich met to review the FY 2026 Tax Levy. Due to the absence of a Board President and the Vice President not attending the meeting, Diedrich had updated signatures on the Tax Levy to be the Treasurer. Larys suggested that it state Presiding Officer. Diedrich made the changes.

Larys is still working on coming up with a recommendation regarding the library's primary checking and saving accounts and library credit cards. When she has a recommendation she will contact Diedrich to include it on the agenda.

Friends

Friends President Betsy Hansen presented fundraising income from the mini book sale and Culver's share night. The Friends made \$446 and \$240, respectively. The Culver's share night is typically more attended, but it fell on the Galena Girls' regional volleyball game. The next fundraiser is the Holiday Market at the Territory on November 22nd.

The Friends have made progress on a new design for the Little Free Libraries (LFLs). Paul Jackson is going to build a prototype and then the group will decide whether they want to move forward and replace all four LFLs.

Library Director's Report

Diedrich referred to her written report. Items highlighted were the upcoming LitFest programs, progress on carpet project, and that the audit presentation is scheduled for December meeting.

BP

None

Committees

No committee meetings were held.

Unfinished Business

Diedrich reviewed the last six standards of the Illinois Public Library Standards, Human Resources, Information Services, Marketing & Promotion, Programming, Safety & Emergency Preparedness, and Technology. All trustees reviewed the checklists and the action/progress notes. Regex would like to see employee health factored in when making renovation/updates to the building. The example being with the possible new carpet that any carpet installed should be PFAS free and low VOC.

New Business

Tax Levy

Dickerson moved to approve Ordinance #26-02: FY2026 Tax Levy. Stauter seconded.

Roll call vote: Dickerson - aye, Stauter - aye, Regez- aye, and Larys - aye.

Motion passed.

IMRF Executive Trustee Election

Dickerson moved that the Galena Public Library Board of Trustees vote Megan Gove for the three-year term for IMRF Executive trustee. Stauter seconded. Motion passed unanimously.

Closed Session

Larys requested the closed session discussion on trustee appointment be tabled until the December meeting. Larys would like Maria Rector and Chris Canelake present for the discussions. Diedrich confirmed that waiting until December was within the statute time frame of appointing someone to an empty seat within 60 days.

Items for Next Agenda

Closed Session - Appointment of trustee

Audit Presentation by Lauterbach & amen

Election of a Board President

Announcements

Dickerson that River Ridge's school play, *Clue*, was well received and well attended.

Adjournment

Larys adjourned the meeting at 6:51pm.

Respectfully submitted,

Jenna Diedrich

Library Director