

Regular Board Meeting Minutes

October 20, 2025

Call to order, roll call

Vice President Maria Rector called the meeting to order at: 6:30pm. Trustees present were Maria Rector, Chris Canelake, Pete Regez, Jason Stauter, and Debbie Larys. Jay Dickerson was excused. Also present was Jenna Diedrich, Library Director.

Citizen Comments

None.

Consent Agenda

Larys moved to approve the consent agenda with the addition of three bills: Jo Daviess County Transit for \$162.00, Murphy Lawn Care for \$150.00, and Steamatic for \$792.00. Canelake seconded. The motion passed unanimously.

Financial Report

None

Treasurer's Report

Larys reported that she is considering options for banking and library credit cards to institutions that have the most beneficial services for the library's needs.

Friends' Report

Final decisions regarding the 2026 Friends of the Library Book Sale have been made. The sale will be held from July 16-18 at the Irish Cottage. July 15 will be reserved as a special day for Friends of the Library members only.

The Mini-Book Sale being held upstairs in the library is ongoing in honor of National Friends of the Library Month, and has benefited from substantial donations of new books.

Friends of the Library received a significant gift of \$3,500 and are planning to open an account to save and access these funds for future use.

The next "Share Night" at Culver's will be November 4, 2025. Everyone is invited to attend.

Library Director's Report

Director Jenna Diedrich referred trustees to her report included in their monthly packet. She emphasized the Lit Fest impact statement, which showed that there were more in-person attendees in the past year. This number was balanced somewhat by a slight decrease in the number of individuals who attended virtually.

Board members discussed their appreciation of the many events that were part of Lit Fest this year and since being established.

Diedrich also reported on a project to make the library's website compliant with accessibility requirements. She outlined the work that has already been done to update the website, and to find vendors who can make more extensive and complex updates that are required.

She also reported that the project to deep clean the floors was completed and that the Library passed its annual fire inspection. New furniture for the reading area near the fireplace was received and installed, and has been well received.

There was discussion of the opening for a board position to fill the term previously held by Katherine Walker, and the need for an election of a president at the next meeting of the board.

Board President's Report

None.

Committees

a. Building and Grounds:

The committee met on September 18. They discussed putting together a bid for carpeting upstairs and in the meeting room downstairs. This carpet was originally laid in 1991 and appears to be in bad need of replacement. Board members discussed options for replacement and would like to be updated as this process continues.

b. Finance: None.

c. HR: None.

d. Policy: None.

Unfinished Business

None.

New Business

Resolution #26:01: Memorial Resolution in Honor of Katherine Walker

Vice President Maria Rector read the resolution. Larys moved that the resolution be passed. The motion was seconded by Regez, and passed unanimously.

Discussion and possible action on digitization of 1838 map

Board members discussed the opportunity to preserve this map, and various options put forward. Canelake made the motion to move forward with a complete preservation of the map. Larys seconded the motion and it was passed unanimously.

Discussion and possible action on Closed Session procedure

Board members expressed appreciation to Diedrich for the new closed session procedures, and concluded that this discussion was adequate to approve its use as a procedure for the board going forward.

Discussion and possible action on deaccessioning library property

The items in question were discussed and options for disposal were reviewed. Regez moved to deaccession the surplus chairs and scanner. Stauter seconded the motion and it passed unanimously.

Discussion of Illinois Public Library Standards

Diedrich Reported on the Illinois Public Library Standards and her progress documenting her assessment of the Galena Public Library District against those standards. Board members expressed their appreciation for the project as a means of continuous improvement.

Closed Session

None.

Items for next agenda

Election of New Board President

Selection of Banking Institutions

Appointment of New Trustee

Announcements

None.

Adjournment

Rector adjourned the meeting at 7:21pm.

Respectfully submitted,

Chris Canelake

Secretary