

Galena Public Library Board of Trustees

Regular Meeting Minutes

April 14, 2025

Call to order

Vanderpool called the meeting to order at 6:30pm. Trustees present: Alison Vanderpool, Katherine Walker, Sandra Schultz, Maria Rector, Emily Sprenglemeyer, Absent: Mike Blaum, Frances Beadle. Also present Jenna Diedrich

Audit presentation

Via Zoom, Courtney Mohr, Lauterbach and Amen presented the Audit. No disagreements with audit and management. Recommend looking into furthered collateralization of cash deposits. Additional financial policies were recommended; templates will be sent to Diedrich.

Citizen Comments

None

Consent agenda

Sprenglemeyer moved to approve the consent agenda, Walker seconded. Motion passed unanimously.

Financial Report

This is the last meeting financial report will be marked as a preliminary draft. Now that the audit is complete, Diedrich will send the adjusting journal entries to Honkamp. Honkamp will reissue all FY25 financial statements as final.

Treasurer's Report

None

Friends Report

Book collection on going and going well.

Library Director's Report

Diedrich connected with Alex Burbach of UI-Extension. The landscaping project with select Master Gardeners will continue. The gardeners suggested additional volunteers to keep up with weeding. Diedrich will work with Burbach to identify a timeline.

Vanderpool and Beadle will meet to obtain the Grant Memoirs. Vanderpool will transport the books to the library and historical librarian, Mike, will set up the display.

Write in candidates vote count has not been finalized. There were 71 votes for write in but no break mailed to the library yet. Diedrich assumes the two write in candidates will be on the board.

Review all the ILMS funding issues so the board is up to date on what is happening so questions can be answered.

Board President's Report

None

Committees:

- Building & Grounds none
- Decennial none
- Finance none
- HR none
- Policy none

Unfinished Business

Discussion and possible action on changing May meeting date. In the past we have changed May meeting from second to third Monday. Walker moved to change May meeting date to third Monday. Rector seconded. Passed unanimously. Diedrich will publish a public notice notifying the public of the change.

Motion made by Schultz to remove digitization and Historical Room from Building and Grounds committee, seconded by Walker. Passed unanimously.

Discussion on Market Benchmarking Analysis & Structure Development Project. Current salary structure is based on a benchmarking project completed in 2021. Diedrich will include the quoted cost from HR Source into the FY26 budget.

New Business

None

Closed Session

Walker motion to move to closed session at 7:04pm Rector seconded. Motion passed unanimously. Back in open session at 7:45pm

Items for next agenda

Discussion of roll call vote for passage of Motions being passed.

Announcements

Sprengelmeyer is considering resigning from the board.

Adjournment

Vanderpool adjourned the meeting at 7:49.

Respectfully submitted,
Sandra Schultz