



# **GALENA PUBLIC LIBRARY DISTRICT**

**BUDGET & APPROPRIATION  
ORDINANCE #25-01**

**July 1, 2024 - June 30, 2025**

**ORDINANCE #25-01**

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING THE 1ST DAY OF JULY 2024 AND ENDING THE 30TH DAY OF JUNE 2025.

Whereas, the Board of Trustees of the Galena Public Library District, Jo Daviess County, Illinois, has prepared or caused to be prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Library District for the fiscal year beginning July 1, 2024 and ending June 30, 2025 and the same has been conveniently available for public inspection for at least 30 days prior to the final action thereon; and

Whereas, a public hearing was held as to such Annual Budget and Appropriation Ordinance on August 12th, 2024, notice of which was given at least 30 days prior thereto; and

Whereas all other legal requirements have been duly compiled with by the Board of Trustees of the Galena Public Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE GALENA PUBLIC LIBRARY DISTRICT, IN THE COUNTY OF JO DAVIESS AND STATE OF ILLINOIS, AS FOLLOWS:

**Section I:** That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside, and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2024 and ending June 30, 2025; and the objects and purposes for which said appropriations are made and the amounts thereby appropriated are as follows; to wit:

**For Corporate Purposes [75 ILCS 16/35-5]**

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|-----------------------------|-----------|
| 1. For salaries             |           |
| a. Wages                    | \$294,000 |
| 2. For Library materials    | \$ 66,808 |
| 3. For databases            | \$ 16,094 |
| 4. For supplies             | \$ 8,400  |
| 5. For postage              | \$ 600    |
| 6. For contractual services |           |
| a. Accounting               | \$ 21,600 |
| b. Audit                    | \$ 13,200 |

c. Legal	\$ 2,400
d. Technical	\$ 9,600
e. Other Contractual	\$ 8,160
7. For maintenance	\$ 12,000
8. For historical digitization	\$ 32,400
9. For miscellaneous expenses	\$ 1,200
10. For association dues	\$ 660
11. For continuing education	\$ 2,400
12. For marketing	\$ 2,400
13. For outreach	\$ 2,400
14. For programming	\$ 40,802
15. For public/legal notices	\$ 720
16. For travel	\$ 1,800
17. For utilities	\$ 26,982
18. For contingencies	<u>\$ 12,000</u>
	TOTAL \$ 576,626

**For Social Security Fund Purposes [40 ILCS 5/21-110; 21-110.1]:**

1. Social Security and Medicare Taxes	<u>\$ 22,800</u>
	TOTAL \$ 22,800

**For Ill. Municipal Retirement Fund [40 ILCS 5/7-105; 7-171]:**

1. Illinois Municipal Retirement Fund	<u>\$ 13,200</u>
	TOTAL \$ 13,200

**For Liability, Worker's Compensation, and Unemployment Insurance [745 ILCS 10/9-107]:**

1. Insurance	<u>\$ 9,000</u>
	TOTAL \$ 9,000

**For Special Reserve Fund [75 ILCS 16/40-50]**

1. Building Improvements	\$153,360
2. Equipment	<u>\$ 14,400</u>
	TOTAL \$167,760

**Section II:** Appropriated for the foregoing expenses from the following estimate of revenues, by source, anticipated to be received by the Library District in the fiscal year:

Projected cash on hand July 1, 2024	\$ 67,023
Digitization donations	\$ 2,000
Donations	\$ 1,000
Interest Income	\$ 20,000
Photocopy, fines, service, replacements, and misc.	\$ 2,150
Friends of the Library	\$ 11,000
Special purpose grants	\$ 11,709
LitFest	\$ 3,000
Non-Resident Fees	\$ 2,500
Pride	\$ 8,000
Replacement Tax	\$ 12,000
Royalty Income	\$ 15,000
From Special Reserve Fund	\$ 167,760
From Memorial Savings Fund	\$ 59,843
Tax for General Corporate Library Purposes	\$ 374,370
Tax for Social Security Purposes	\$ 20,002
Tax for Ill. Municipal Retirement Fund	\$ 8,013
Tax for Liability and Insurance	<u>\$ 4,016</u>
Expected cash on hand June 30, 2024	\$ 0

**Section III:** Any unexpended balances in the General Library Fund and Maintenance Fund appropriations may be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75, Illinois Compiled Statutes

**Section IV:** The Secretary of the Galena Public Library District is hereby authorized and directed to publish this ordinance at least once in a newspaper of general circulation in the district.

**Section V:** This ordinance shall be in full force and effect after its passage, approval, and publication as provided by law.



Adopted this \_\_\_\_\_ day of August 2024, pursuant to a roll call vote as follows:

AYES:

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NAYS:

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ABSENT:

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ABSTAIN:

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## CERTIFICATE

I, Sandra Schultz, do hereby certify that I am the duly appointed, qualified, and now acting Secretary of the Galena Public Library District in the County of Jo Daviess and State of Illinois; that attached hereto is a true and correct copy of the Annual Budget and Appropriation Ordinance #25-01 for the fiscal year July 1, 2024 to June 30, 2025.

I further certify that the the Annual Budget and Appropriation Ordinance was duly passed by the Board of Trustees of said Library District at a meeting held on the 12th day of August 2024; that said Ordinance was duly passed by aye and nay vote thereon with at least a majority of all the Board of Trustees having voted aye on the adoption and passage thereof and approved in accordance with the laws of the State of Illinois pursuant to the notice and publication thereof as required by law.

I further certify that said Annual Budget and Appropriation Ordinance contains an estimate of revenues, by sources, anticipated to be received by the Galena Public Library District in the fiscal year.

In Witness Whereof, I have signed my name in my official capacity as the Secretary of the Board of Trustees of the Galena Public Library District, at Galena Illinois, this 12th day of August 2024.

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Sandra Schultz, Secretary  
Galena Public Library District