

Library Minutes

February 12, 2024

Call to Order, roll call

President Johnson called the meeting to order at 6:31pm. Trustees Sprengelmeyer, Vanderpool, Beadle, Blaum, and Johnson were present. Maria Rector and Katherine Walker were absent. Library Director Jenna Diedrich was also present. Due to Walker's absence, Johnson appointed Diedrich to take minutes.

Citizen comments

Gloria Junge apologized for last month's comments regarding the library defrauding the tax payers due to financial omissions. Junge stated the board is responsible for the financials, not the director. Junge also mentioned that her efforts at the meeting are not against the director, but for the board and for the library. Craig Albaugh requested the American Flag be moved from the Historical Room to the main floor of the library.

Consent Agenda

The consent agenda had the wrong year for the minutes and bills paid/payable. Johnson corrected the year of the minutes and the bills paid/payable time frame. Beadle noticed that her first name spelled incorrectly. Diedrich presented a bill from Ron Leinen to be included.

Beadle moved to approve minutes with correction to the minutes and the additional Vanderpool seconded.

Vote: Vanderpool- aye, Sprengelmeyer- aye, Beadle-aye , Blaum- aye, Johnson-aye. Motion carries.

Financial Report

Honkamp issued final financial statements. All monthly statements from here on out will not be marked with the preliminary watermark.

Treasurer's Report

Beadle is still working on signature cards at all the banks. Diedrich went over the Semi-Annual Treasurer's Report.

Friends Report

Karin Block presented for the Friends. Friends are starting to prepare for the Book Sale and the Annual meeting. Donations for the Book Sale will begin on March 4th. Weeding teams will start to meet weekly shortly after. There will be advertisements in the Dubuque 365, Galena Gazette, and Territory Times asking for donations. The book sale will be at GEMS - contract is in progress. The tentative date for the Annual Meeting is the end of June.

Library Director's Report

Diedrich is still waiting on Crescent Electric for information regarding the broken globes for the front lamp posts. An invoice was received, but was not included in the accounts payable as the library doesn't actually have the globes.

Board President's Report

No report

Committees

Building & Grounds - No report. Recent meeting was canceled

Decennial - No report.

Finance - No report.

HR - No Report.

Policy

Vanderpool reported that the Committee had decided to not recommend adding an additional citizen comment portion at the end of the meeting. The reason being that the committee did not find that it would be productive. Vanderpool reminded the board that it has a general email that citizens may always utilize to contact trustees. Beadle requested the Policy committee revisit the citizen comment section in the future.

- a. Budget & Internal Finance Policy: Sprengelmeyer informed the board of a few grammatical errors. Vanderpool moved to approve the revisions. Beadle seconded.
Vote: Sprengelmeyer-aye, Vanderpool-aye, Beadle-aye, Blaum-aye, Johnson-aye. Motion carried.
- b. Investment Policy: Sprengelmeyer moved to approve the revisions. Blaum seconded.
Vote: Beadle-aye, Blaum-aye, Vanderpool-aye, Sprengelmeyer-aye, Johnson-aye. Motion carried.
- c. Volunteer Policy: Vanderpool presented the changes to the policy. Sprengelmeyer noted that volunteers may be relieved from duties from both the Library Director and the library staff. Blaum moved to approve the updated policy. Vanderpool seconded.
Vote: Blaum-aye, Sprengelmeyer-aye, Beadle-aye, Vanderpool-aye, Johnson-aye. Motion carried.

Old Business

Beadle would like to discuss moving the American flag back upstairs. Diedrich informed that the staff had requested the flag be moved downstairs as it seemed appropriate to have it in the Historical Room. The library does have a flag pole at the front entrance as well.

New Business

- a. Resolution #24-01: Blaum moved to approve Resolution #24-01 Approval of Bank Signatories.. Beadle seconded.
Vote: Sprengelmeyer-aye, Vanderpool-aye, Beadle-aye, Blaum-aye, Johnson-aye. Motion carried.
- b. Resolution #24-02: Blaum moved to approve Resolution #24-02 Approval of Credit Card Signatories. Vanderpool seconded.
Vote: Beadle-aye, Vanderpool-aye, Sprengelmeyer-aye, Blaum-aye, Johnson-aye. Motion carried.
- c. Pride Picnic: Blaum moved to approve the 4th Annual Pride Picnic. Sprengelmeyer seconded.
Vote: Vanderpool-aye, Blaum-aye, Sprengelmeyer-aye, Beadle-aye, Johnson-aye. Motion carried.

Closed Session

Vanderpool moved to go into closed session at 7:08pm. Blaum seconded. Vote

Discussion and possible action on closed session discussions

The board reconvened in open session at 7:31pm. No action was taken on closed session discussions.

Items for next agenda

Beadle suggested including the American flag's location as an action item.

Announcements

Diedrich shared that the City Council approved the Pride Picnic at their meeting.

Adjournment

Johnson adjourned the meeting at 7:35pm

Respectfully submitted,
Jenna Diedrich
Library Director