

Library Minutes

December 11, 2023

1. Call to Order

President Walter Johnson called the meeting to order at 6:30pm. Trustees present were Maria Rector, Emily Sprengelmeyer, Alison Vanderpool, Katherine Walker, and Francis Beadle. Also present was Jenna Diedrich Library Director. Entering at 7pm were Decennial Committee members Tim Buisker and Sandra Schultz.

2. Citizens Comments

Craig Albaugh encouraged board members to visit the historical room to see how it operates.

3. Presentation of Audit

Scott Roberts, O'Connor Brooks had not yet arrived for the Presentation of the Audit. Trustee Mike Blaum joined the meeting in progress via zoom. Vanderpool moved to allow Blaum to participate electronically. Beadle made the second. Vote: Vanderpool – Aye, Rector – Aye, Walker – Aye, Beadle – Aye, Sprengelmeyer – Aye, Johnson – Aye. Motion carried.

4. Consent Agenda

a. Approval of minutes for Regular meeting November 13, 2023

b. Approval of bills paid/payable 11/10/2023 – 12/08/2023

Vanderpool moved for approval of the minutes and the bills payable. Rector had the second.

Vote: Sprengelmeyer – Aye, Vanderpool – Aye, Rector – Aye, Walker – Aye, Beadle – Aye, Johnson – Aye, Blaum – Aye. Motion carried.

3. Scott Roberts, O'Connor Brooks, arrived to present the audit. Roberts went over the materials presented in the draft copy. Mentions were made of segregation of duties, adjusted entries, net positions, short term funds, cash notes and budget to actual.

5. Financial Report – no comments or questions

6. Treasurer's Report – signatures at Community Bank need to be updated.

7. Friends Report

President Betsy Hanson gave an overview of the three recent events, which made \$1029.53. After January the Friends will begin planning for the 2024 book sale.

8. Library Director's Report

Review of closed session minutes should be done. There was no response to the egress window bid, but Diedrich is hoping to have someone at the scheduled walk through. The tax levy paperwork has been filed. The standards for operations have been reviewed for 6 chapters. Standards were ok, as was government and administration. Personnel has lower than average salaries. Access issues were those of the building in general and lack of space. ADA training will be taken by staff. Looking ahead the building will probably need a new roof in the next few years. The book banning legislation takes effect January 1, 2024. The Policy committee should meet to ensure the Collection Development Policy is in compliance with the statute.

9. Board President's Report

Johnson read a letter regarding the historical room that contained a recommendation of setting a separate committee to oversee the room. He hopes to have a discussion and vote at the next meeting regarding the idea.

10. Committees

a. Buildings & Grounds

Blaum reported they are looking at landscape ideas for next year regarding the library grounds.

b. Decennial

Walker went over the report briefly and thanked the two public committee members present Tim Buisker and Sandra Schultz for their input and involvement. She urged the board to approve the report. Vanderpool moved to approve the Decennial Committee report. Sprengelmeyer made the second. Vote: Beadle – Aye, Sprengelmeyer – Aye, Vanderpool – Aye, Rector – Aye, Walker – Aye, Blaum – Aye, Johnson – Aye. Motion carried.

c. Finance – none

d. HR – none

e. Policy – Walker will schedule a meeting during December.

11. Unfinished Business – none

12. New Business – Beadle suggested there be consideration to have public comments at the beginning and the end of the meeting.

13. Motions, Resolutions, Ordinances – none

14. Closed Session – none

15. Items for next agenda – none

16 Announcements – none

17. Adjournment 7:35pm

Next meeting: Monday, January 8, 2024, at 6:30pm, Galena Public Library, 601 S. Bench St., Galena, IL 61036 – Historical Room

Respectfully submitted,
Katherine Walker
Secretary