

Library Board Minutes
October 9, 2023

1. Call to Order

President Walter Johnson called the meeting to order at 6:30pm. Board members present were Mike Blaum, Alison Vanderpool, Emily Sprengelmeyer, Katherine Walker, and Maria Rector. Librarian Jenna Diedrich was present as were Tim Dozer, Greg Albaugh, Gloria Junge and Steve Repp. Board member Francis Beadle was absent and excused.

2. Citizens Comments

Dozer asked if his handouts were part of the retained minutes. He questioned whether digitization money was paid out of 2023 or 2024 also the time and money spent. A complaint was the Mac computer is read only. Albaugh requested that digitization be on the next agenda. Steve Repp was concerned that the proposed change of history room hours would affect him directly, especially with Monday closure and longer hours on Saturday. He would like further discussion. Gloria Junge said a prayer for people in the middle east. Her concern was the egress window hadn't been done in five years and wants it to happen as soon as possible.

3. Consent Agenda

Rector moved to approve the consent agenda. Vanderpool made the second. Vote Sprengelmeyer – Aye, Walker – Aye, Vanderpool – Aye, Rector Aye, Blaum – Aye, Johnson – Aye. Motion carried.

4. Financial Report – none

5. Treasurer's Report – none

6. Friends Report – none

7. Library Director's Report

Diedrich reported the Per Capita Grant is due by the end of January. Work will continue with half at the November meeting and half at the December meeting. October 24-26 is the ILA meeting in Springfield. If any trustee wants to attend the library will pay for it. There was an update on bomb threats recently made to libraries in and near Chicago. There will be an FBI webinar upcoming about bomb threats. The November board meeting will have the levy information included. Mention was made of the UIUC mistake in storing materials instead of uploading them. The Jeffersonian has been rescanned after low resolution problems from an earlier vendor. Nothing has been decided about digitizing the weekly newspapers. Rector motioned that a discussion be allowed with the public present and the board concerning the digitization. Blaum had the second. Vote: Walker – Nay, Vanderpool – Nay, Rector – Aye, Blaum – Aye, Sprengelmeyer – Nay, Johnson – Aye. Tie vote. Motion failed.

8. Board President's Report – none

9. Committees

- a. Building & Grounds – Blaum reported work on tuckpointing has begun and workers will soon start on the front of the building. The egress window is a priority. The committee has met to get the scope of the work and draft a bid completed which he hopes to present at the next meeting.
- b. Decennial – no report
- c. Finance – no report
- d. HR – no report
- e. Policy – Walker

The committee met in September and has another one scheduled for this Thursday.

- i. Discussion and possible action on revisions to Social Media Policy
Walker moved to approve the presented Social Media Policy. Rector made the second. Vote: Vanderpool – Aye, Rector – Aye, Blaum – Aye, Sprengelmeyer – Aye, Walker – Aye, Johnson – Aye. Motion carried.
- ii. Discussion and possible action on revisions to Circulation Policy
Johnson suggested lost and damaged be deleted since the damage was an extra word. Diedrich explained that removing the user agreements will make it easier for both patrons and staff. Vanderpool moved to approve the policy with the revisions and the correction of lost and damaged. Sprengelmeyer had the second. Vote: Rector – Aye, Blaum – Aye, Sprengelmeyer – Aye, Walker – Aye, Vanderpool – Aye, Johnson – Aye. Motion carried.

10. Unfinished business

- a. Discussion and possible action on change to Historical Room hours
Rector moved to pass the updated hours on Tuesday thru Saturday. Sprengelmeyer made the second. Vanderpool said consistent hours are good. Diedrich explained the change of going from 4 hours a day to 5. A suggestion to Repp was to rotate on Saturdays. Consensus was that it was better to elongate time. Rector liked the consistent hours. Blaum asked about staffing if someone leaves. Diedrich thought it would be a hurdle at first but there are excellent volunteers in place. Vote: Blaum – Aye, Sprengelmeyer – Aye, Walker – Aye, Vanderpool – Aye, Rector – Aye, Johnson – Aye. Motion carried.
- b. Discussion and possible action on change to Board of Trustees Date
Sprengelmeyer moved to discuss a change of meeting dates. Rector had the second. Walker pointed out the first week of the month didn't allow for the financial info to be available. Diedrich echoed that the accountant cannot have the statements prepared by the 1st week and the third week would have bills being paid late. The current board ran in the election with the understanding that the 2nd Monday was the meeting date. Blaum stated there were no feasible days given personal commitments and library needs. Sprengelmeyer withdrew her motion. Rector made the second.

11. New Business

- a. Discussion and possible action on closing early on October 31, 2023
Blaum moved to close the library early. Sprengelmeyer made the second. Walker asked when the library would close. Diedrich answered 5pm. Sprengelmeyer asked would anyone

else be needed to keep the building open. The answer was negative. Vote: Sprengelmeyer – Aye, Walker – Aye, Vanderpool – Aye, Rector – Aye, Blaum – Aye, Johnson – Aye. Motion carried.

12. Motions, resolutions, ordinances – none

13. Closed Session – none

14. Items for next agenda – tax levy, digitization

15. Announcements – Blaum mentioned the zip code on the agenda was the one for Rockford.

16. Adjournment – 7:45pm

Respectfully submitted,

Katherine Walker
Secretary