

Building & Grounds Minutes

October 6, 2023

Call to order, roll call

Blaum called the meeting to order at 1:00pm.

Roll call: Rector -present, Blaum- Present, Beadle - excused, Lenstra - excused, Diedrich - present

Public Comments

None

Approval of August 9, 2023

Rector moved to approve the August 9 minutes. Blaum seconded. Motion passed unanimously.

Updates on Exterior Repair Project

The committee went through the three reports compiled by Todd Birkel of Hooting Coyote.

Diedrich shared that Birkel has been visiting every Thursday at 9am. A walk-through of current progress is discussed with Foreman Peter Rynott and the plan for the following week. BSM has been great to work with and open to having small additions to the project. Two small additions include: repairing the storm drain on the north side of the building. BSM will remove the grate, clear out the debris, and place new mortar around the grate. This will help secure it and remove the current tripping hazard. The second addition will be to repair small cracks in the retaining wall at the first set of stairs in the front of the library. BSM will grind out the old mortar and replace it with new.

Diedrich informed the committee that the back and sides of the library should be completed by the end of next week. Beginning the 16th, BSM will demo and start work on the front. With work on the front of the building, the front entrance may be closed for safety reasons. BSM will communicate with Diedrich when that time comes so the information can be shared publicly.

Blaum inquired about how the lift will be stored when the work moves to the front of the building. He suggested discussing with BSM if they have contacted the city to potentially cone of spaces on Bench St. Diedrich will contact the city next week.

Discussion moved to the chimney repair. Most of the tuck pointing is complete. One of the chimney tops has a large hole in it. BSM will replace with a new topper of the same material

(copper). Diedrich will look into past projects and library minutes to see if the hole in the topper was intentional as it looks like it was cut purposely.

Children's Egress RFB

The committee reviewed the scope of work provided by Jim Baranaski and the RFB template that was used for the exterior project. Blaum inquired whether the insurance requirement of a minimum value of \$3,000,000.00 was necessary for the egress project. It was also asked if the bid requirement for representation of similar projects was necessary. Diedrich suggested once the draft RFB is complete that we ask Baranski to look it over to see if it is in line with project needs.

Blaum would like to see that the library has final approval of stain and trim colors, similar to the mortar and caulk approvals for the exterior project. Rector inquired where we plan to publish the bid notice for this project. Diedrich suggested the Gazette, the Telegraph Herald, and maybe the Quad City Times or Rockford Register.

The committee discussed the timeline of the egress window project. The first action item is to reach out to Baranski and then update the RFB based on his suggestions. The committee would like to have another meeting prior to the November Regular Meeting, in which the RFB could be an agenda item for approval.

Items for next agenda

Fireplace restoration update

Egress window RFB

Adjournment

Meeting was adjourned at 12:40pm.

Respectfully submitted,

Jenna Diedrich

Library Director