

## **Building & Grounds Minutes**

August 9, 2023

1. *Call to Order:* Building & Grounds Committee Chairperson Mike Blaum called the meeting to order at 10am. Present during roll call were Mike Blaum, Maria Rector, Frances Blaum, Jenna Diedrich and Rachel Lenstra.
2. *Citizens Comments:* No public comments.
3. *Approval of April 7, 2023 Minutes:* Rector moved to approve the minutes of the April 7, 2023 meeting. Beadle seconded. Motion passed unanimously.
4. *Exterior Repair Project:* Diedrich announced that she will be meeting with representatives from Bi-State Masonry and Hooting Coyote on August 21 at 11am. They will discuss their respective roles in the project and walk through the building. A start date for the project will be set at this meeting. The start date will most likely be in early September. Work should take about a month. Material testing will be done by Bi-State and shown to Howling Coyote for color matching before materials are put on the building.
5. *Children's Room Egress:* Diedrich handed out the plans Jim Baranski drew up in 2019 for an egress window in the children's room. Because reaching out to contractors has not worked to get the project going, the library plans to go out with a request for bid, even though the expected dollar amount for this project is under the requirement for bidding. Diedrich stated that she had emailed Baranski to see if he could write the scope of work for this project. She is waiting to hear back. If she does not hear back by the end of the week, she will reach out to Hooting Coyote to see if they could write the scope of work. Blaum suggested speaking with City Engineer Matt Oldenburg to see if there is a template for the scope of work for this, since it's a fire escape and required by building code.
6. *Items for Next Agenda:* The committee will follow up on the egress window and exterior repair projects.
7. *Adjournment:* Blaum adjourned the meeting at 10:15am.

Respectfully submitted,

Rachel Lenstra