

Library Board Minutes

July 10, 2023

1. Call to Order

President Walter Johnson called the meeting to order at 6:30pm. Roll call had Emily Sprengelmeyer, Katherine Walker, Mike Blaum, and Francis Beadle attending. Allison Schoenrock and Maria Rector were excused as absent. A quorum was present. Others present were Librarian Jenna Diedrich, Tim Doser, Kathy Leonard, Gloria Junge, Karin Block, and Craig Albaugh.

2. Citizens Comments

Leonard commented on the handout from Doser last month and wondered if there was a way to address any of the issues. Junge agreed with the comments and that digitization deserved to be discussed. Her concerns continued with fiduciary responsibilities, the contract for tuckpointing and status of the roof.

3. Consent Agenda

Johnson asked that Rector be included on the June minutes as a member of the Building and Grounds Committee. Diedrich asked that two bills be added to the bills payable. One for \$1,099.00 to Jason Leonard for IT and \$300 to Galena Gazette for a full-page ad. Sprengelmeyer moved to approve the minutes with the correction to the minutes and the addition of the additional bills. Walker made the second. Vote: Sprengelmeyer – Aye, Beadle – Aye, Walker – Aye, Blaum – Aye, Johnson – Aye. Motion carried.

4. Financial Report

Diedrich mentioned the June report was noted as preliminary until the FY2023 audit is complete. The first disbursement was received in June and is shown as deferred revenue. The revenue will appear on the July report.

5. Treasurer's Report

Beadle said the bank cards will be updated with current signatures. Two CD's have been renewed at 4.01%.

6. Friends Report

Leonard reported the annual meeting was held and Hansen had been reelected as president. The book sale is approaching and everything seems to be moving smoothly. The Friends were able to provide ancestry.com, summer reading programs, Play Aways and the new furniture for the children's area with the money from 2022 sales.

7. Library Director's Report

Diedrich still needs the new members OMA training certificate. It must be completed by August 13. She is working on a possible start date with Belser and the BiState group on a start date to begin work and get the contract signed. Blaum asked about the possible start date. Discussion was had on digitization surrounding the project scope. The scope is almost complete, just

waiting for uploads from UIUC and reminded the board that all of the UIUC work is free. The last batch has been sent out for processing. She will have a final report on the current scope of work towards the end of the year. Diedrich went over donations that are used for the digitization and those that came in for the Pride Picnic. Pride will have \$9619.86 available to start with for next year and perhaps be an even bigger event.

8. Board President's Report

Johnson asked for two volunteers to review the audit materials by the end of August 2023. Blaum and Beadle volunteered.

9. Committees

- a. Building & Grounds – no meeting
- b. Decennial – Walker reported that she and Diedrich have a meeting scheduled for the 18th.
- c. Finance – Beadle reported they met and reviewed the budget and approved it.
- d. HR – no meeting
- e. Policy – Walker hopes to have a meeting towards the end of the month.

10. Unfinished Business – None

11. New Business

Diedrich has the 2024 draft budget available online. The public meeting will be held next month at 6pm prior to the regular meeting.

12. Motions, Resolutions, Ordinances – None

13. Closed Session

- a. Discussion of minutes of meetings lawfully closed under the OMA, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated in Section 2.06.
Walker moved to enter closed session with the discussion mentioned on the agenda. Blaum made the second. Visitors left the meeting room. Closed session began at 7:14pm.

14. Discussion and possible action on closed session discussions

The meeting reopened at 7:20pm with Diedrich re-entering. Sprengelmeyer moved to keep the reviewed closed sessions closed. Blaum had the second. Vote: Sprengelmeyer – Aye, Beadle – Aye, Walker – Aye, Blaum – Aye, Johnson – Aye. Motion carried.

15. Items for next agenda

- a. Budget and Appropriation Ordinance

16. Announcements – None

17. Adjournment at 7:42 pm.

18. Next meeting: Public Hearing of the FY 2024 Budget & Appropriation on Monday, August 14 at 6 pm. Followed by the Regular Meeting on Monday, August 14, 2023 at 6:30pm.

Respectfully submitted,
Katherine Walker
Secretary