



GALENA PUBLIC LIBRARY DISTRICT

BUDGET & APPROPRIATION ORDINANCE

#24-01

July 1, 2023 - June 30, 2024

ORDINANCE #24-01

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING THE 1ST DAY OF JULY 2023 AND ENDING THE 30TH DAY OF JUNE 2024.

Whereas, the Board of Trustees of the Galena Public Library District, Jo Daviess County, Illinois, has prepared or caused to be prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Library District for the fiscal year beginning July 1, 2023 and ending June 30, 2024 and the same has been conveniently available for public inspection for at least 30 days prior to the final action thereon; and

Whereas, a public hearing was held as to such Annual Budget and Appropriation Ordinance on August 14th, 2023, notice of which was given at least 30 days prior thereto; and

Whereas all other legal requirements have been duly complied with by the Board of Trustees of the Galena Public Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE GALENA PUBLIC LIBRARY DISTRICT, IN THE COUNTY OF JO DAVIESS AND STATE OF ILLINOIS, AS FOLLOWS:

Section I: That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside, and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2023 and ending June 30, 2024; and the objects and purposes for which said appropriations are made and the amounts thereby appropriated are as follows; to wit:

For Corporate Purposes [75 ILCS 16/35-5]

- | | |
|-----------------------------|-----------|
| 1. For salaries | |
| a. Wages | \$273,720 |
| 2. For Library materials | \$ 67,244 |
| 3. For databases | \$ 9,548 |
| 4. For supplies | \$ 4,800 |
| 5. For postage | \$ 600 |
| 6. For contractual services | |
| a. Accounting | \$ 20,400 |
| b. Audit | \$ 20,099 |

c. Legal	\$ 4,800
d. Technical	\$ 12,000
e. Other Contractual	\$ 4,800
7. For maintenance	\$ 12,000
8. For historical digitization	\$ 24,000
9. For miscellaneous expenses	\$ 1,200
10. For association dues	\$ 600
11. For continuing education	\$ 2,400
12. For marketing	\$ 2,400
13. For outreach	\$ 2,400
14. For programming	\$ 38,400
15. For public/legal notices	\$ 600
16. For travel	\$ 600
17. For utilities	\$ 26,352
18. For contingencies	<u>\$ 12,000</u>
	TOTAL \$ 540,963

For Social Security Fund Purposes [40 ILCS 5/21-110; 21-110.1]:

1. Social Security and Medicare Taxes	<u>\$ 24,000</u>
	TOTAL \$ 20,400

For Ill. Municipal Retirement Fund [40 ILCS 5/7-105; 7-171]:

1. Illinois Municipal Retirement Fund	<u>\$ 9,840</u>
	TOTAL \$ 9,840

For Liability, Worker's Compensation, and Unemployment Insurance [745 ILCS 10/9-107]:

1. Insurance	<u>\$ 9,000</u>
	TOTAL \$ 9,000

For Special Reserve Fund [75 ILCS 16/40-50]

1. Building Improvements	\$199,200
2. Equipment	<u>\$ 3,600</u>
	TOTAL \$202,800

Section II: Appropriated for the foregoing expenses from the following estimate of revenues, by source, anticipated to be received by the Library District in the fiscal year:

Projected cash on hand July 1, 2023	\$ 83,665
Digitization donations	\$ 2,000
Donations	\$ 1,000
Interest Income	\$ 8,000
Photocopy, fines, service, replacements, and misc.	\$ 2,000
Friends of the Library	\$ 13,127
Special purpose grants	\$ 7,664
LitFest	\$ 2,000
Non-Resident Fees	\$ 3,000
Pride	\$ 8,000
Royalty Income	\$ 15,000
From Special Reserve Fund	\$ 202,800
From Memorial Savings Fund	\$ 47,649
Tax for General Corporate Library Purposes	\$ 361,075
Tax for Social Security Purposes	\$ 17,011
Tax for Ill. Municipal Retirement Fund	\$ 3,004
Tax for Liability and Insurance	<u>\$ 6,008</u>
Expected cash on hand June 30, 2024	\$ 0

Section III: Any unexpended balances in the General Library Fund and Maintenance Fund appropriations may be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75, Illinois Compiled Statutes

Section IV: The Secretary of the Galena Public Library District is hereby authorized and directed to publish this ordinance at least once in a newspaper of general circulation in the district.

Section V: This ordinance shall be in full force and effect after its passage, approval, and publication as provided by law.

Adopted this _____ day of August 2023, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTAIN:

CERTIFICATE

I, _____, do hereby certify that I am the duly appointed, qualified, and now acting Secretary of the Galena Public Library District in the County of Jo Daviess and State of Illinois; that attached hereto is a true and correct copy of the Annual Budget and Appropriation Ordinance #24-01 for the fiscal year July 1, 2023 to June 30, 2024.

I further certify that the the Annual Budget and Appropriation Ordinance was duly passed by the Board of Trustees of said Library District at a meeting held on the ___ day of August 2023; that said Ordinance was duly passed by aye and nay vote thereon with at least a majority of all the Board of Trustees having voted aye on the adoption and passage thereof and approved in accordance with the laws of the State of Illinois pursuant to the notice and publication thereof as required by law.

I further certify that said Annual Budget and Appropriation Ordinance contains an estimate of revenues, by sources, anticipated to be received by the Galena Public Library District in the fiscal year.

In Witness Whereof, I have signed my name in my official capacity as the Secretary of the Board of Trustees of the Galena Public Library District, at Galena Illinois, this ___ day of August 2023.

Katherine Walker, Secretary
Galena Public Library District