

Library Board Minutes

June 12, 2023

1. President Walter Johnson called the meeting to order at 6:30pm. Role call had Maria Rector, Emily Sprengelmeyer, Katherine Walker, and Allison Schoenrock attending. A quorum was present. Board members with excused absences were Mike Blaum and Frances Beadle. Others present were Librarian Jenna Diedrich, Tim Doser, Kathy Leonard, Gloria Junge, and Craig Albaugh.
2. Budget Presentation by Alex Todd of Dieters & Todd Consulting
Todd presented by zoom an explanation of how library district budgets should work. He covered key terms and dates to be aware of, the workings of a tax levy and how it is approved. Todd explained that salaries are typically the largest part of the budget but a board does not vote on salaries. Library funds are in four categories: restricted, unrestricted, tax funds and non-tax funds. A survey of dollars spent for two libraries showed the differences for capital projects down the road in 5, 10 and 15 years. His advice was to avoid any referendum as long as possible.
3. Citizens Comments
Allison Schoenrock volunteered to time comments. Tim Doser gave out a four-page memo to all the board members. Kathy Leonard gave July 19, 20 and 21 as the book sale dates and reminded everyone that the Friends of the Library annual meeting is June 21st at 5:30pm.
4. Consent Agenda
Diedrich asked that an expense of \$140 for gifts cards for staff recognition payable to Rector be added to the bills payable. Rector asked minutes for last month reflect her as an excused absence. Schoenrock moved to add both requests to her motion for approval of the May 15, 2023 minutes and the bills payable. Rector made the second. Vote: Schoenrock – Aye, Walker – Aye, Sprengelmeyer – Aye, Rector – Aye, Johnson – Aye. Motion carried.
5. Financial Report – none
6. Treasurer’s Report
Diedrich had talked to Beadle. There were two CDs that expire on June 15. They are at 2% for 7 months. She was unsure of the current rates. Schoenrock moved to renew the CDs at the best possible price for the best term. Sprengelmeyer had the second. Vote: Walker – Aye, Sprengelmeyer – Aye, Rector – Aye, Schoenrock – Aye, Johnson – Aye. Motion carried.
7. Friends Report
Leonard added to her earlier comments that Betsy would be having a membership drive to attract more people.
8. Library Director’s Report

Plans for summer reading included a possible tour of the sculpture park and a history story time done by the American Legion. May saw 39 people sign up for library cards and Diedrich stated 120 kids have enrolled in the summer reading program. Pride Picnic had \$111 in donations at the park and over \$500 for raffle tickets. There were 85 participants who turned in their passports, but the total count of participants is unknown. Sponsorships totaled \$9,195. A union representative telephoned and emailed to express concern over Bi-State not being a union shop. They were mentioned as the contractor in the recently collapsed building in Davenport. Diedrich informed the representative that a contract has yet to be signed. Country Fair awarded grant dollars for the summer pool passes. The downstairs fireplace is still a work in progress, but 80% complete. The next set of documents for digitization will hopefully be sent out by the end of this week or next week. Diedrich will send a link to the board members for the required OMA training. Governor Pritzker has signed the book ban legislation that will go into effect January 1, 2024.

9. Board President's Report

a. Committee Appointments

Johnson appointed Blaum and Beadle to Building & Grounds. Finance will be Johnson and Walker with Beadle chairing. Human Resources will have Rector continue as chair with Schoenrock and Sprengelmeyer as members. Walker will chair Policy with Schoenrock and Sprengelmeyer as members. All board members will serve on Decennial.

b. Blaum will be OMA officer.

c. Review of FY 2023 Regular Meeting Minutes will need to be done by the end of August.

d. Review of Closed Session Minutes will be completed by Rector and Sprengelmeyer.

10. Committees

a. Building & Grounds – no report

b. Finance – Beadle and Diedrich did meet

c. Human Resources – no report

d. Policy – no report

e. Decennial – Minutes had been included in the board packet

11. Unfinished Business – none

12. New Business

a. Discussion and possible action on new legal representation

Terry Kurt has left the firm he was with. Diedrich reached out to Ron Liene and asked him about representation. Sprengelmeyer moved to hire him. Schoenrock had the second. Vote: Sprengelmeyer – Aye, Rector – Aye, Schoenrock – Aye, Walker – Aye, Johnson – Abstain. Motion carried.

b. Discussion and possible action on proposal from Hooting Coyote

Todd Birkel is willing to oversee the building improvements, do site visits and meetings. Schoenrock moved to hire Birkel for the restoration projects. Rector made the second. Vote: Rector – Aye, Schoenrock – Aye, Walker – Aye, Sprengelmeyer – Aye, Johnson – Aye. Motion carried.

13. Motions, resolutions, ordinances

a. Resolution #23-02: Non-Resident Fees

Rector moved to accept the resolution. Sprengelmeyer had the second. Vote: Schoenrock – Aye, Walker – Aye, Sprengelmeyer – Aye, Rector – Aye, Johnson – Aye. Motion carried.

b. Resolution #23-04: FY2024 Meeting Dates

Corrections were made for 2024 dates for August 14 and the year 2024 instead of 2023. Walked moved to accept the resolution with the date corrections. Schoenrock made the second. Vote: Walker – Aye, Sprengelmeyer – Aye, Rector – Aye, Schoenrock – Aye, Johnson – Aye. Motion carried.

14. Closed Session

Discussion was delayed until July.

15. Discussion and possible action on Closed Session – none

16. Items for next agenda

Draft of Budget and Appropriations

Audit of regular meeting minutes

17. Announcements – none

18. Adjournment was at 8:28pm

19. Next meeting – July 10, 2023 at 6:30pm, Galena Public Library, 601 S. Bench St., Galena, IL 61036
– Historical Room

Respectfully Submitted

Katherine Walker

Secretary