

Library Board Minutes

April 10, 2023

1. President Earl Thompson called the meeting to order at 6:30pm. Board members present were Maria Rector, Walter Johnson, Katherine Walker and Frances Beadle. Also attending were Gloria Junge, Craig Albaugh, Tim Doser, Friends of the Library President Betsy Hansen, election winners Alison Schoenrock, Mike Blaum, and Emily Sprengelmeyer and Library Director Jenna Diedrich.
2. Citizens comments – none.
3. Consent Agenda
Rector moved to approve the consent agenda. Beadle made the second. Vote: Walker – Aye, Rector – Aye, Johnson – Aye, Beadle – Aye, Thompson – Aye. Motion carried.
4. Financial Report
Diedrich asked if anyone had any questions. She said this would be the last report with the watermark of preliminary. There were no questions.
5. Treasurer’s Report
Beadle reported the library has a CD \$7957.93 that matures on 4/27/23 at Dupaco. Community Bank has an 11-month CD with 4.4% interest. Diedrich reminded board that diversification is a part of the library’s Investment Policy. Because other CDs have been moved to First Community, this CD should be left at Dupaco. Johnson moved that the CD be reinvested at Dupaco for 11 months. Rector had the second. Vote: Rector – Aye, Johnson – Aye, Beadle – Aye, Thompson – Aye, Walker – Aye. Motion carried.
6. Friends Report
President Betsy Hansen said that everything is going smoothly for the next book sale. They are receiving good books, with a good mix of both fiction and non-fiction. The annual meeting will be on Wednesday, June 21 at 5:30pm. Light refreshments will be served and author Pattie Harte-Naus will be a speaker. They are developing timelines for the processing of donated books for the sale for future use and revising their by-laws.
7. Library Board Director’s Report
Diedrich introduced the new future trustees, Schoenrock, Blaum and Sprengelmeyer. Plans for the summer children’s reading program include tracking minutes read. Participants who read 1,000 minutes are invited to a pool party at Country Inn & Suites. Country Inn & Suites donated the pool. Other activities include a trolley tour, art and essay contest, yoga in the park, various crafts, touch a truck which is on tonight City Council agenda, goats, and the Mississippi River Museum. Dale Glick received the Frank Einsweiler Award. The next set of papers are being prepped for shipment. Alex Todd, Librarian for Prospect Heights will be doing a presentation for the board at the June meeting. Rector asked about starting the meeting at 6 rather than 6:30 to allow adequate time for Todd. Diedrich highlighted increased attendance at Friday storytime.

The program is regularly seeing 20-35 attendees. It is also important to remember that the children's library has a fire capacity of 27 persons. During summer, weather cooperating, storytime may take place outside.

8. Board President's Report

Thompson welcomed the new board member and wished them well for the future.

9. Committees

- a. Buildings and Grounds – Diedrich reported they did meet with two bids received. Bergland was \$198,500 and Bi-State was \$124,872. Discussion centered on the issue of prevailing wage and being mentioned or not in the bids. Thompson mentioned the last bid which was about a year ago gave in it approximately \$125,000.
- b. Finance – Beadle reported no meeting.
- c. HR – Rector reported HR is later in the agenda under unfinished business.
- d. Policy – Johnson reported they are hoping to meet very soon with two unsuccessful attempts so far.

10. Unfinished business

- a. Discussion and possible action on updates to Director Evaluation
Rector explained she had tweaked things to have a better document for evaluation. She deleted the comments sections and the last page altogether. Diedrich added she looks forward to working with the three new trustees. A revised document will be sent to current board members, and they will email it back. Beadle moved to approve the new evaluation format. Johnson had the second. Vote: Johnson – Aye, Beadle – Aye, Walker – Aye, Rector – Aye, Thompson – Aye. Motion carried.

11. New business

- a. Discussion and possible action on changing May meeting date
The state required the third Monday for the oath to be administered to the new board members. Johnson moved to change the meeting date of the board from May 8 to May 15. Beadle had the second. Vote: Beadle – Aye, Walker – Aye, Rector – Aye, Johnson – Aye, Thompson – Aye. Motion carried.
- b. Discussion and possible action on decennial Committee
Johnson moved to create the committee and Rector had the second. Thompson explained this would create the committee, but the new board would be the ones appointing members to the committee. Vote: Walker – Aye, Rector – Aye, Johnson – Aye, Thompson – Aye, Beadle – Aye. Motion carried.
- c. Discussion and possible action on furniture purchase for children's library
Diedrich explained the set up for the area and displayed two options, cost would be \$4489.95. Thompson stated it was not a board decision and one that should be made by the Library Director.
- d. Discussion and possible action on exterior building envelope repair bids
Johnson moved to accept the Bi-State bid of \$124,872 providing prevailing wage is in the contract. Beadle made the second. Thompson encouraged an additional person be hired to

oversee the project and guarantee quality control. Member of the public Gloria Junge stood up and moved to give Thompson a paper saying, 'since I can't say anything'. Thompson was stunned and said it was inappropriate to read and inappropriate behavior on Junge's part. He asked her to leave the meeting. Junge refused. Thompson adjourned the meeting at 7:23pm.

Respectfully submitted,

Katherine Walker

Secretary

Next meeting Monday, May 15, 2023 at 6:30pm, Galena Public Library, 601 S. Bench St., Galena, IL 61036
– Historical Room