

**Library Board Minutes**  
**January 9, 2023**

1. Call to Order  
President Earl Thompson called the meeting to order at 6:30pm. Trustees present were Maria Rector, Walter Johnson, Tracy Furlong, and Katherine Walker. A quorum was present. Also attending were Jenna Diedrich Library Director, Betsy Hansen Friends of the Library President, and Gloria Junge.
2. Citizens Comments  
Gloria Junge read her comments handed out copies to board members.
3. Acceptance of resignation from Craig Albaugh  
Thompson read a letter submitted by Albaugh dated January 6, 2023. The document announced his resignation from the board effective January 9, 2023. Walker moved to accept the resignation. Furlong made the second. Vote: Rector – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Thompson – Aye. Motion carried.
4. Consent Agenda
  - a. Johnson moved to approve items a. and b. Furlong had the second. Diedrich received an additional bill for \$337.50 from Terry Kurt’s law office for review of case law. Johnson amended his motion to include the addition cost from the law office. Furlong made the second. Vote: Johnson – Aye, Furlong – Aye, Walker – Aye, Rector – Aye, Thomspson – Aye. Motion carried.
  - b. No action
5. Financial Report – none
6. Treasurer’s Report – none
7. Friends Report  
Hansen reported the Friends meet on Thursday to kick off efforts for the 2023 sale. They will be going thru the 100 boxes of books stored at the Food Pantry. The price of admission and set up details might be determined after the Friends board meeting on Thursday. March 6 is the tentative date to start the drop off for books.
8. Library Director’s Report  
No written report due to Diedrich and COVID. The accounting firm has increased the price for the next year to be \$1065.00. It is a \$140 increase. Diedrich will follow up to ask why the price has risen so dramatically. The library has over a \$300 credit with AT & T. Attorney Kurt is looking over the situation of the Board President having a vote in committees. Creative Bug is lapsing at the end of June. It was very popular during COVID and quarantine times but current use is low. Thompson asked about losing card holders every three years if the card expires. The records are purged by Prairie Cat. A FOIA request came in for statements of candidacy. There is a five

business-day requirement to fulfill requests. Because of COVID, Diedrich had requested an extension.

9. Board President Report

There is a vacancy for chair in the Buildings & Grounds committee. Thompson asked for volunteers and a meeting sooner than later to be scheduled. Johnson was willing to serve on B&G. Furlong was appointed to be Chair of B&G. With the resignation of Albaugh, the vacant seat needs to be filled for February and March. Thompson will be using parliamentary procedure during meetings and following Robert's Rules of Order.

10. Committees

- a. Building & Grounds – no meeting
- b. Finance – no meeting
- c. HR – no meeting
- d. Policy – no meeting

11. Unfinished Business – none

12. New Business

- a. Discussion and possible action on procedure for agenda and board packets  
Diedrich has consulted with RAILS and the info is in the packet. Meeting agendas must be posted 48 hours in advance. It is on both library doors and on the website. Sharing packets is a courtesy to the public. Johnson had looked at others and what they do and felt the Galena info provided is already above and beyond requirements. No action on item a.
- b. Discussion on changing public comments time  
Albaugh had suggested some timing changes. Because public comments are stated in the Bylaws, the policy committee will review the issue when they meet.

13. Motions, resolutions, ordinances – no action

14. Closed Session

Rector moved to enter closed session reading the items for a. and b. Johnson made the second. Vote: Furlong – Aye, Walker – Aye, Rector – Aye, Johnson – Aye, Thompson – Aye. Motion carried. Hansen and Junge departed. Diedrich remained. Close session began at 7:20 pm.

15. Discussion and possible action on Closed session

Closed session ended at 7:38pm. Rector moved to exit closed session. Johnson made the second. Vote: Rector – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Thompson – Aye. Motion carried. There was no action from closed session.

16. Items for next agenda

There needs to be an appointment at the February meeting to fill the seat vacated by Albaugh.

17. Announcements

Walker mentioned she will be returning to her former chair on the president's left.

18. Adjournment at 7:45pm.

19. Next meeting – Monday, February 13, 2023 at 6:30pm, Galena Public Library, 601 S Bench St., Galena, IL 61036 – Historical Room

Respectfully Submitted,

Katherine Walker  
Secretary