

Library Meeting
December 12, 2022

1. Call to Order

Vice President Johnson called the meeting to order at 6:03pm. Answering present were trustees Maria Rector, Walter Johnson, Craig Albaugh and Katherine Walker. A quorum was present. Thompson, Furlong, and Beadle were excused.

Jenna Diedrich Library Director, Betsy Hansen President Friends of the Library, Gloria Junge and Tim Doser were also present.

2. Citizens Comments

Jung handed out a one-page paper of concerns regarding the library. She read half of the document aloud.

3. Consent Agenda

Albaugh moved to approve the consent agenda. Rector made the second. In the nomination process for Thompson as Walker, the second was mistakenly omitted. Walker clarified she had made the second and would like to amend the minutes to reflect the addition. Albaugh amended his motion to include the change and Rector had the second. Vote: Rector – Aye, Walker – Aye, Albaugh – Aye, Johnson – Aye. Motion carried.

4. Financial Report – none

Director Diedrich pointed out the last distribution of \$96,381.25 had been received.

5. Treasurer's Report – none

6. Friends Report

Betsy Hansen reported that the mini book sale on December 4 made \$440, which was twice the amount of last year. They had a lot of Christmas books for children which made a big difference for the sale. They were low on inventory by 10:15 and were able to get more books to put out. They will be screening books stored at the food pantry and sending some off to Better World Books. Better World Books will be able to sell them with Friends receiving those funds. Books will be accepted for the 2023 sale from February 1 to June 1, 2023. Dates for the event are July 19 thru the 22. The Friends night will be July 19.

7. Library Director's Report

Per the requirements for the Per Capita Grant, Diedrich went over each chapter of the Standards for Illinois Public Libraries. The Board and Diedrich identified standards being met, areas for improvement, and standards unmet. For those that are unmet, discussion was had on implementing plans to meet specific standards.

Rector asked about the wall damage in the back parking area. Nothing has been heard from McCoy Insurance. Albaugh mentioned a water window leak in the historical room. Junge made a

comment and was ruled out of order by Johnson. For safety, staff will have emergency training in spring 2023, the disaster plan needs to be updated. A policy review schedule is in place to review policies throughout the year. Collections are meeting standards. The library now has two ROKU devices for check out and Disney Plus is on them. Public Service has reference up for revision and ADA training. There has been outreach to high school students about digital resources and research skills. Albaugh asked about having the Freeport newspaper available. Johnson suggested having a bulletin board at a lower eye level for disabled veterans.

8. Board President's Report

Appointment of committees will happen at the next board meeting.

9. Committees

- a. Building & Grounds – no report
- b. Finance – no report
- c. HR – Committee Chair Rector will call a meeting after the holidays
- d. Policy – Committee Chair Johnson will call a meeting after the holidays

10. Unfinished Business – none

11. New Business – Business was postponed until the next meeting in order to have the full Board present for discussion.

12. Motions, resolutions, ordinances – none

13. Closed Session – none

14. Discussion and possible action on Closed Session – none

15. Items for next agenda – Agenda and board packet procedure

16. Announcements

Rector announced that Board Member Beadle was enjoying a new grandbaby.

17. Adjournment was at 7:31pm.

18. Next meeting – Monday, January 9, 2023 at 6:30pm, Galena Public Library, 601 S. Bench St., Galena, IL 61036 – Historical Room

Respectfully submitted,
Katherine Walker
Secretary