

Library Minutes
November 14, 2022

1. Call to Order

President Albaugh called the meeting to order at 6:30pm. Answering present were trustees Francis Beadle, Earl Thompson, Maria Rector, Walter Johnson, Tracy Furlong and Katherine Walker. Jenna Diedrich Library Director and Kathy Leonard from Friends of the Library were also present.

2. No citizens comments

3. Consent Agenda

Diedrich requested a bill for \$50 for an ad for the Galena High School yearbook be added to the bills/payable. Thompson moved to add the \$50 bill for a yearbook ad to the payables. Johnson had the second. Vote: Beadle – Aye, Thompson – Aye, Rector – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried.

4. Financial Report

Thompson said there was nothing out of the ordinary. Diedrich mentioned there was no distribution in October. The final distribution will be in November.

5. Treasurer's Report

Two CD's are up for renewal. Beadle said there was a special 7 month CD at First Community with a 2.75% interest rate. Thompson moved to renew the two CD's for 7 months at First Community. Rector made the second. Beadle will make sure there is no penalty for renewal. Vote: Beadle – Aye, Thompson – Aye, Rector – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried. Thompson said he had a letter of resignation as treasurer for later in the meeting.

6. Friends Report

Leonard said the Dec. 3 mini book sale will be at the Holiday Market event at the GTA from 8:30 until 1:30.

7. Library Director's Report

Albaugh asked that item b. Exploratory Building Study not be discussed since the information had not been included in the board packet. He was concerned about an email received. Diedrich said it was not an actionable item and felt the board should see the unfinished report first. Diedrich stated that if item b. cannot be up for discussion then item a. should also not be up for discussion because that information was not in the packet. Item a. concerns the Per Capita Grant and is of the utmost importance for the Board to go over. The Board needs to be consistent in its practice. Discussion had agreement on starting the December meeting at 6:00 instead of 6:30 to cover item a. Standards for Illinois Public Libraries. Item b was tabled.

A patron complained about intimacy issues on a video she had checked out. A driver ran into the

retaining wall in the parking lot. Police were called. There were no injuries. The insurance company was notified and photos presented of the damage to the car and retaining wall. The recent Saturday program presented on men's historical clothing had been Zoom bombed with others not signed up interrupting with rude and out of line comments. Larissa was in contact with Zoom customer service to resolve the issue. Apologies were sent to attendees for what occurred.

8. Board President's Report

Albaugh mentioned he had received calls regarding item 7b.

9. Committees

- a. Building & Grounds – will meet in future
- b. Finance – already done with the report
- c. HR – no meeting
- d. Policy – no meeting

10. Unfinished Business – none

11. New Business

a. Freedom of Information Act FY 23

Diedrich went through the operating budget and what changed. FOIA officers are the same. Rector moved to approve the Freedom of Information Act FY 23. Furlong had the second. Vote: Thompson – Aye, Rector – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Beadle – Aye, Albaugh – Aye. Motion carried.

b. 3rd Annual Pride Picnic

Albaugh requested a delay on the vote. Thompson answered that there should not be a recess with an item on the table. For the question of staff participation and salaries, Diedrich answered it is part of the job description to plan and execute programming. Thompson moved to approve the Pride Picnic. Rector had the second. Furlong asked if there had been anything widely different from the previous year. Security, performance, and décor were all increased compared to last year. This is due to possibly having additional performance component and decorating the park more. Security was increased due to assuming the cost will be higher. Diedrich said the goal is to have a sustainable event, which based on last year's budget, last year's gross margin, and this year's preliminary costs, that goal has been reached. The date is June 10, 2023, which will go to City Council at the November 28th meeting. The vote was called for. Rector – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Beadle – Aye, Thompson – Aye, Albaugh – Aye. Motion carried.

12. Motion, resolutions, ordinances

a. Ordinance #23-03 FY23 Tax Levy

Thompson submitted his resignation as treasurer, but was serving as pro tem for the levy item. Diedrich went over the levy request. Salaries were the same with a 5% increase for staff and 2% for herself, which were what was done last year. Salaries are in

keeping with the Illinois Municipal Retirement Fund. Two options for the levy were presented. Levy one was \$386,716 (a 4.9% increase) and levy two was \$387,062 (a 4.994% increase). Thompson moved to accept the levy for \$387,062 as presented. Rector had the second. Vote: Johnson – Aye, Furlong – Aye, Walker – Aye, Beadle – Aye, Thompson – Aye, Rector – Aye. Motion carried.

Thompson was concerned based on his knowledge of Robert's Rules of Order that item 7a be noted as postponed instead of tabled and made that motion. Johnson had the second. Vote: Furlong – Nay, Walker – Nay, Beadle – Aye, Thompson – Aye, Rector – Aye, Johnson – Aye, Albaugh – Aye. Motion carried.

Thompson then moved to postpone item 7 b until the next regular meeting. Second by Rector. Albaugh wants the study open to the public. Johnson said all action items should be public. There was no action item with the exploratory study, so it would be proper to read. Diedrich explained the reason the study was not in the packet was that time was needed to proof it. Vote: Walker – Nay, Beadle – Aye, Thompson – Aye, Rector – Aye, Johnson – Aye, Furlong – Nay, Albaugh – Aye. Motion carried.

13. Closed Session – none

14. Discussion and possible action on Closed Session – none

15. Acceptance of resignation of Craig Albaugh as Board President

Albaugh wanted to withdraw his resignation. There was discussion regarding the resignation. Albaugh said he was not withdrawing his resignation.

16. Resignation of Earl Thompson as Treasurer. Thompson had submitted his resignation.

17. Election of Officers.

Thompson nominated Walker for Secretary. Rector had the second. Vote: Beadle – Aye, Thompson – Aye, Rector – Aye, Johnson – Aye, Furlong – Aye, Walker – Abstain, Albaugh – Aye. Motion carried.

Thompson nominated Beadle for Treasurer. Walker made the second. Vote: Thompson – Aye, Rector – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Beadle – Abstain. Albaugh – Aye. Motion carried.

Rector nominated Johnson as Vice President. Walker had the second. Vote: Rector – Aye, Johnson – Abstain, Furlong – Aye, Walker – Aye, Beadle – Abstain, Thompson – Aye, Albaugh – Aye. Motion carried.

Walker nominated Rector as President. Thompson had the second. Rector nominated Albaugh as President. Johnson made that second. Albaugh asked for a brief recess at 8:06 to converse with Rector. The meeting resumed at 8:09. Rector withdrew her name for consideration as

president. Thompson asked Furlong if she would consider being President. She declined. Rector nominated Thompson for President. There was a ballot vote, with Walker collecting the votes and tabulating them. The vote was 3 for Albaugh and 3 for Thompson with 1 person abstaining. Albaugh conceded to Thompson.

18. The next meeting will start at 6pm.

19. Announcements – none

20. Adjournment was at 8:24pm.

21. Next meeting – Monday, December 12 at 6pm, Galena Public Library, 601 S Bench St., Galena, IL 61036 – Historical Room

Respectfully submitted,

Katherine Walker

Secretary