

**Library Board Meeting**  
**August 15, 2022**

1. Call to order, roll call

President Craig Albaugh called the meeting to order at 6:34pm. Board members present Frances Beadle – Aye, Maria Rector – Aye, Walter Johnson – Aye, Tracy Furlong – Aye, Katherine Walker – Aye and Craig Albaugh – Aye. Also attending were Library Director Jenna Diedrich, Larissa Distler, Adult Services Librarian, Tim Doser, Gloria Junge, and Betsy Hanson Friends of the Library President. Earl Thompson absent.

2. Citizens Comments

Distler commented described Diedrich as a fantastic library director. Distler has been with the library for 9 years and Diedrich is a great leader, and the library is a great place for staff and patrons. She has her full trust and faith in Diedrich and would like everyone on the same page moving forward.

3. Consent Agenda

Walker moved to approve the consent agenda. Furlong made the second. Vote: Beadle – Aye, Rector – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried.

4. No Financial Report

5. Treasurer's Report

Diedrich mentioned that for receipts and disbursements report, expenses over \$2500 must list individual vendors. These amounts are not included in the general items in the previous section of the library. The final expenses match those in the financial report from Honkamp.

6. Friends Report

Hanson reported the book sale was a huge success, even though there was no raffle. Revenue should be about \$8,000 and they garnered lots of new members. A Zoom call tomorrow would have more details on expenses, but she anticipates the group to be in good shape. Books were left, they have packed up about 15 cases and shipped them to the Shullsburg library for their upcoming sale. They have mini sales upcoming and a good start for next year. They are looking at their by-laws and other fundraising efforts. They had 30-50 volunteers overall at the book sale and felt it was well attended.

7. Library Director's Report

The Illinois Public Library Report is due by the end of August. All statistics, usage and exploration study of the building will be included. All panels for the book trail have been installed by Rachel Lenstra, Youth Services Librarian at Gateway park. Special collections will be expanding. They hope to have Roku available to check out, so that patrons can have access to streaming TV and channels such as Disney plus and Netflix. Walker contributed that she had mentioned the pool passes for check out at a meeting and attendees thought it was an excellent idea. Beadle thought it would be possible to find sponsors for the pool passes next summer.

8. Board President's Report

Johnson will try and schedule a policy meeting for the near future. Albaugh would like clarification on the vote of the President at committee meetings.

9. There were no committee reports

10. No unfinished business

11. New business

a. Discussion and possible action of transfer of funds to Special Reserve Fund

The plan needs to be updated with the capital improvement plan. Johnson moved to transfer \$32,594.40 to the special reserve fund. Rector made the second as a motion to discuss. Furlong amended it to review the special reserve fund. Beadle had the second. Diedrich explained the use of the special reserve fund. Vote: Beadle – Aye, Rector – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried.

12. Motions, resolutions, ordinances

b. Beadle moved to adopt the budget and appropriation ordinance #23-01 as presented.

Johnson made the second. Vote: Beadle – Aye, Rector – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Nay. Motion carried.

13. Items for next agenda

Diedrich will prepare a Special Reserve Fund Plan draft.

14. No announcements

15. Adjournment was at 7:13pm.

Respectfully submitted

Katherine Walker  
Secretary