



# Galena Public Library

DISTRICT

## **BUDGET & APPROPRIATION ORDINANCE**

**#21-01**

**July 1, 2020 – June 30, 2021**

Passed August 10, 2020

**ORDINANCE #21-01**

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING THE 1<sup>ST</sup> DAY OF JULY 2020 AND ENDING THE 30<sup>TH</sup> DAY OF JUNE 2021.

Whereas, the Board of Trustees of the Galena Public Library District, Jo Daviess County, Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Library District for the fiscal year beginning July 1, 2020 and ending June 30, 2021 and the same has been conveniently available for public inspection for at least 30 days prior to the final action thereon; and

Whereas, a public hearing was held as to such Annual Budget and Appropriation Ordinance on August 10, 2020, notice of which was given at least 30 days prior thereto; and

Whereas all other legal requirements have been duly compiled with by the Board of Trustees of the Galena Public Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE GALENA PUBLIC LIBRARY DISTRICT, IN THE COUNTY OF JO DAVIESS AND STATE OF ILLINOIS, AS FOLLOWS:

**Section I:** That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside, and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2020 and ending June 30, 2020; and the objects and purposes for which said appropriations are made and the amounts thereby appropriated are as follows; to wit:

**For Corporate Purposes [75 ILCS16/35-5]:**

- 1. For salaries
  - a. Wages \$ 200,000
  - b. Benefits \$ 1,800
- 2. For library materials \$ 48,000
- 3. For databases \$ 8,600
- 4. For supplies \$ 5,000
- 5. For postage \$ 1,000
- 6. For contractual services
  - a. Accounting \$ 17,000

b. Legal	\$ 4,000
c. Technical	\$ 12,000
d. Miscellaneous	\$ 5,000
e. HR	\$ 300
7. For audit	\$ 6,500
8. For maintenance	\$ 9,000
9. For PrairieCat consortium	\$ 8,500
10. For PrairieCat mobile app	\$ 1,000
11. For security services	\$ 2,500
12. For historical digitization	\$ 20,000
13. For miscellaneous expenses	\$ 3,000
14. For association dues	\$ 1,000
15. For continuing education	\$ 3,000
16. For marketing	\$ 5,000
17. For outreach	\$ 1,000
18. For programming	\$ 20,000
19. For public/legal notices	\$ 1,000
20. For travel	\$ 2,000
21. For utilities	\$ 20,000
22. For contingencies	<u>\$ 20,000</u>
TOTAL	\$ 426,200

**For Social Security Fund Purposes [40 ILCS 5/21-110; 21-110.1]:**

1. Social Security and Medicare Taxes	<u>\$ 18,000</u>
TOTAL	\$ 18,000

**For III. Municipal Retirement Fund [40 ILCS 5/7-105; 7-171]:**

1. Illinois Municipal Retirement Fund	<u>\$ 19,000</u>
TOTAL	\$ 19,000

**For Liability, Worker's Compensation, and Unemployment Insurance [745 ILCS 10/9-107]:**

1. Insurance	\$ <u>8,000</u>
TOTAL	\$ 8,000

**For Special Reserve Fund [75 ILCS 16/40-50]:**

1. Building Improvements	\$ 91,000
2. Equipment	\$ <u>8,000</u>
TOTAL	\$ 99,000

**Section II:** Appropriated for the foregoing expenses from the following estimate of revenues, by source, anticipated to be received by the Library District in the fiscal year:

Projected cash on hand July 1, 2020	\$ 65,500
Digitization donations	\$ 2,000
Donations	\$ 1,500
Income of interest	\$ 12,000
Photocopy, fines, service, replacements, and misc.	\$ 6,000
Friends of the Library	\$ 10,000
Special purpose grants	\$ 5,700
LitFest	\$ 5,000
Non-Resident Fees	\$ 1,500
Royalty Income	\$ 8,000
From Special Reserve Fund	\$ 99,000
Property Replacement Tax	\$ 5,000
Tax for General Corporate Library Purposes	\$ 326,550
Tax for Social Security Purposes	\$ 7,800
Tax for Ill. Municipal Retirement Fund	\$ 7,800
Tax for Liability and Insurance	\$ <u>7,800</u>
Expected cash on hand June 30, 2020	\$ 6,000

**Section III:** Any unexpended balances in the General Library Fund and Maintenance Fund appropriations may be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75, Illinois Compiled Statutes



Adopted this \_\_\_\_ day of August 2020, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_  
\_\_\_\_\_  
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NAYS: \_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CERTIFICATE**

I, \_\_\_\_\_, do hereby certify that I am the duly appointed, qualified, and now acting Secretary of the Galena Public Library District in the County of Jo Daviess and State of Illinois; that attached hereto is a true and correct copy of the Annual Budget and Appropriation Ordinance #21-01 for the fiscal year July 1, 2020 to June 30, 2020.

I further certify that the Annual Budget and Appropriation Ordinance was duly passed by the Board of Trustees of said Library District at a meeting held on the \_\_\_\_ day of August 2020; that said Ordinance was duly passed by aye and nay vote thereon with at least a majority of all the Board of Trustees having voted aye on the adoption and passage thereof and approved in accordance with the laws of the State of Illinois pursuant to the notice and publication thereof as required by law.

I further certify that said Annual Budget and Appropriation Ordinance contains an estimate of revenues, by sources, anticipated to be received by the Galena Public Library District in the fiscal year.

In Witness Whereof, I have signed my name in my official capacity as the Secretary of the Board of Trustees of the Galena Public Library District, at Galena Illinois, this \_\_\_\_ day of August 2020.

\_\_\_\_\_  
Dianne Allendorf, Secretary  
Galena Public Library District