

Library Board Minutes
June 13, 2022

President Craig Albaugh called the meeting to order at 6:31pm. Responding to roll call as present: Maria Rector, Earl Thompson, Walter Johnson, Tracy Furlong, and Katherine Walker. Library Director Jenna Diedrich was not in attendance due to illness.

2. No citizens comments

3. Consent agenda

Thompson moved to approve the consent agenda with the addition of a \$330 bill payable to Tri State Porta Potti. Johnson made the second. Vote: Rector – Aye, Thompson – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried.

4. Financial Report

Thompson reported a donation of \$4,000 and assumed it was for the Pride Picnic event. There were no other concerns.

5. Treasurer's Report

Thompson visited with Devin at the bank. Devin's recommendation is still treasury bills. There has been no action taken.

6. Friend's report

President Betsy Hansen said the organization had voted to have a booth at the Pride event but none of the members were available to work. Everything for the book sale is proceeding, they have 700 boxes of books for the sale. The annual meeting is Sunday June 26. There will be a business meeting and program at the event. They will be setting up committees and getting organized for the sale on the 29th.

7. Library Director's Report – none

8. Board President's Report – none

9. Committees

a. Building & Grounds – Thompson reported there will be discussion about the library and school district coming together. Albaugh had talked to Mr. Vincent about things and they liked the idea.

b. Finance – Thompson asked about a date for a future meeting. Walker has been newly appointed to that committee. A possible available date of June 20 was mentioned by Walker.

c. HR – closed session next month will go over the evaluation with the library director.

d. Policy – Johnson offered to chair the committee.

10. Unfinished business

a. Galena Gazette agreement – Both Albaugh and Johnson voiced concerns about the agreement, and it was unknown if the agreement had been sent to the library attorney. Johnson made the motion to table the agreement until next month. Rector made the second. Vote: Rector – Aye, Thompson – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried.

b. Digitization project – Thompson moved to amend the operating agreement for digitization between the board and the library director. Johnson made the second. Thompson had talked to Diedrich about the whole thing and about things not going as quickly as some would want. The test with the new company Crowley caused a delay. Having certain size packets is another concern. Diedrich is the project manager and there is a ninety-day turnaround. Crowley had an issue with securing the papers but that has been addressed. Furlong asked about the possibility of completion in 2023. Albaugh suggested sending packets twice a week to get into the queue. Thompson described the schedule that had been planned. Albaugh was concerned that the papers cannot be touched, and it is impossible to do research. Having a scanner in the room would be a help. Furlong asked how deep into the conversation things went with Diedrich. Thompson said she has legitimate concerns and reasons. Walker asked if she was no longer project manager who would it be? Albaugh suggested things be left as they are. Thompson answered he felt torn about the situation. Furlong stated we want to take advantage of the moneys that are there for the project. Thompson withdrew his motion and Johnson made the second.

11. New business administrative succession plan

Albaugh was pleased that all the materials went into the report. Note was made that there is no tech service librarian. Thompson moved to approve the plan as presented. Rector made the second. Vote: Rector – Aye, Thompson – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried.

12. Motions, resolutions, ordinances

a. Resolution #22-04 non-resident fees. The non-resident fee is twenty three cents per \$100 of home assed value. Rector moved to approve the fees beginning July 2022 thru July 1, 2023. Johnson had the second. Vote: Rector – Aye, Thompson – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried.

b. Ordinance #22-03, FY 2023 meeting dates

It was noted that the meeting date for January should be January 9th instead of January 19th. Thompson moved to approve the meeting dates including the January date change from the 19th to be the 9th. Johnson had the second. Vote: Rector – Aye, Thompson – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried.

13. Closed session

Johnson made the motion to enter closed session and read the a and b statements for entering into closed session at 7:38pm. Rector made the second. Vote: Rector – Aye, Thompson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried.

Betsy Hansen left the meeting room.

At 8:18pm. Thompson moved to end the closed session. Johnson made the second. Vote: Rector – Aye, Thompson – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried.

14. Possible action on closed session discussions

Thompson moved to nominate Frances Beadle to fill the vacant trustee seat left by the resignation of John Cox. Rector had the second. Vote: Rector – Aye, Thompson – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried.

15. Items for next agenda

Rector said the evaluation results of the library director will be presented next month.

16. Announcements

Thompson announced he will not be at the July meeting.

17. Meeting adjourned at 8:25pm.

Respectfully submitted,

Katherine Walker

Secretary

The next meeting will be Monday, July 11th at 6:30pm, Galena Public Library, 601 S Bench St., Galena, IL 61036 – Historical Room