

Library Board Minutes
May 9, 2022

President Albaugh called the meeting to order at 6:30pm. Those answering present were Board Members John Cox, Maria Rector, Earl Thompson, Walter Johnson, Tracy Furlong and Katherine Walker. Also attending were Library Director Jenna Diedrich and President of the Friends of the Galena Public Library Betsy Hanson.

2. Citizens comments – none

3. Consent agenda

Albaugh pulled part b out of the consent agenda. Cox moved to approve item a. Thompson had the second. Vote: Cox – Aye, Thompson – Aye, Rector – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried. Albaugh had questions regarding the cost of Systems Access and Jeff Upman. Systems Access is cost for the printer and fees for the contract. Upman for \$195 is for the Chicago Tribune which is a daily subscription. Cox moved that the bills be paid. Thompson had the second. Vote: Cox – Aye, Thompson – Aye, Rector – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried.

4. Financial report

Thompson asked about the Dupaco interest. Albaugh responded that all funds are now in the account at First Community. Albaugh asked about a \$200 expense and Diedrich responded it was for the park rental for the June Pride Picnic. She also explained that all the financial reports are now finals.

5. Treasurer's report

Thompson had talked to First Community about interest for the library accounts. The ones available require debit card transactions and the library does not do that. The bank suggested government bonds and treasury bills. There are no good options right now. Thompson will return and talk to them. Diedrich will send Thompson some more info on the accounts.

6. Friends report

Hanson said the organization is in good shape. They will be meeting on Thursday. She expected approvals for sponsorship of the Pride event and a mini book sale at the event. The annual meeting will be Sunday, June 26 from noon to 2. Membership renewals will be going out soon. They will be doing a fundraising event with Poopsie's July 11-17 with partial sale proceeds during that time going to the organization. Posters for the book sale were handed out and she thanked Thompson for the use of his dumpster. They hope to have leftover books available for sale at the two holiday markets at the territory.

7. Library Director's report

The story trail is using a grant and will be a bilingual effort in cooperation with Jo Daviess Conservation Foundation and the City of Galena. It is a work in progress to determine which organization will have control. Lots of new programs will be upcoming. The zoom presentations have been successful. The Pride event shows \$6500 in revenue and more is anticipated with sponsorships. A community member requested information about funding for Pride. Diedrich responded to it as a FOIA request.

Albaugh asked if the board thought the question should have been treated as a FOIA request. All thought it should be. Walker commented on the zoom presentation she attended for U. S. Grant. She mentioned the presentation and the content were very good.

8. Board President's report

Albaugh said he has been visiting other libraries. They are seeing the same problems, most notably no teenagers. Monroe has a population of 11,000 and they get their funding from the school districts. Albaugh would like to look at and change the citizens comments to be only three people can comment on one issue and allow 15 minutes per subject.

9. Committees

- a. Building & Grounds – no meeting
- b. Finance – no meeting
- c. HR – no meeting. Rector will be finalizing the evaluation after she is done with closed session. She asked about staff that have 10 years or more celebrating with a retirement party. It is in the manual.
- d. Policy – no meeting

10. Discussion and possible action on revisions to Galena Gazette Agreement

Cox walked everyone through the document. The question is keeping the newspapers until the digitization process is complete. The document allows access with library staff. Parts allow changes if the digitization company changes. Cox moved to send the agreement to Terry with amendments. Thompson made the second. A question was raised about digitization committee. Albaugh said Carter wants people to look and use the newspapers. The discussion continued with emphasis on efforts in general and is it consistent with library procedures. Will more changes be needed? Consensus was that the procedure for examining the newspaper should be included in the agreement. Cox amended his motion to say that the back issues stay in the library until digitization is complete and the library procedure for use of the issues be included. Thompson made the second. Vote: Cox – Aye, Thompson – Aye, Rector – Aye, Johnson - Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried.

11. New business

- a. Albaugh removed item a to be considered until after closed session.
- b. Discussion and action for closing the library on June 11. Thompson moved to close the library on June 11 for staff to attend the Pride event. Walker made the second. Vote: Cox – Aye, Thompson – Aye, Rector – Aye, Johnson - Aye, Furlong – Aye, Walker – Aye, Albaugh – Nay. Motion carried.

12. No items

13. Closed session

- b. Thompson moved to enter closed session for the listed reasons. Cox made the second at 8:05pm. Vote: Cox – Aye, Thompson – Aye, Rector – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried.

Thompson moved to end closed session at 8:31pm. Cox had the second. Vote: Cox – Aye, Thompson – Aye, Rector – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye.

14. No action

15. Nothing

16. Announcements

Cox thanked the board for his time serving since November 2019. Everyone complimented him for his service and offered their good wishes for the future.

17. Adjournment at 8:38 pm.

Next meeting is Monday, June 13, 2022 at 6:30 pm, Galena Public Library, 601 S Bench St., Galena, IL 61036 – Historical Room

Respectfully submitted,
Katherine Walker
Secretary