

**Library Minutes**  
**April 12, 2022**

President Albaugh called the meeting or order at 6:30pm with role call. Present John Cox – Aye, Maria Rector – Aye, Earl Thompson – Aye, Walter Johnson – Aye, Tracy Furlong – Aye, Katherine Walker – Aye, and Craig Albaugh – Aye. Kathy Leonard with Friends of the Library and Library Director Jenna Diedrich were also present.

2. There were no citizens comments

3. Consent Agenda

Cox moved to approve the consent agenda with two spelling changes to the March minutes, rectory should be Rector and the minutes should be 4 minutes instead of 14. Rector had the second. Vote: Cox – Aye, Rector – Aye, Thompson – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried.

4. Financial Report

Director Diedrich pointed out the financials were a preliminary draft since information on the conversion of CD's was not received in time for inclusion. Thompson mentioned there was a dramatic increase in the cost of the audit. Diedrich said that the budget appropriation allowed for a 20% increase in cost so that we were within financial guidelines. Three accounts previously at Dupaco have been moved to First Community Bank. Dupaco CD-0138560 (Endowment) is now in Elite Money Market account #7074883. Dupaco CD-0117002 (Endowment) is in a Regular Savings #834580. Lastly, Dupaco CD-0138578 (Klein/Wachter Restricted) is in a Regular Savings #834647.

5. No Treasurer's report

6. Friends Report

Leonard gave an update on progress for the Friends Book Sale. She thanked Thompson for the use of his dumpster. Information about the sale is available at both Thompson's business Galena Roasters and the Bake House.

7. Library Director's report

Diedrich encouraged visits to the main floor. Special collections such as mystery, science fiction and other special genres of books are now integrated into fiction. Space is a continual issue: 186 new materials have been added and over 400 old ones discarded. New clerk Laura Primrose began her duties today.

8. There was no President's Report

9. Committees

Buildings and Grounds did not meet

Finance did not meet

HR will discuss the evaluation in closed session

Policy did not meet

## 10 Unfinished business

- a. Director Diedrich stated the library is the storage facility for all official documents and minutes. Thompson asked about the new recorder. Diedrich has it and hopes it will be used for the next meeting. It will allow verbatim recording. Walker asked about being physically present to access closed session. Thompson said OMA documents need to be where the meeting is held. Diedrich has the information in stored locked boxes. Board members will need a code. Access is always for the board secretary and the human resource chair. Thompson urged no access for the library director to closed session minutes. It should be board members access only. There needs to be a resolution designating office storage and closed session access for the secretary and human resource chairperson.
- b. Thompson will take care of the Diew's fund requirement. Cox motioned to move the dollars for whatever interest and facility is best. Johnson made the second. Vote: Cox – Aye, Rector – Aye, Thompson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried.
- c. Discussion on the Galeana Gazette agreement began with Cox stating the proposed document does not say specifically it replaces the preceding one. That should be stated clearly. The question of touching the old issued remains, no one is allowed touch them and they will not be touched in the future. Albaugh asked if the Gazette is sold, do we still have ownership? Cox thought there should be mention if something happens and more of the history on how the newspapers came to the library. Walker asked about charging for the storage of the newspapers. Cox will follow up with our attorney.

## 11. New Business

- a. Director Diedrich described the furniture items up for deaccession. Thompson moved to deaccession the items listed as well as the red couch and the large wooden table. Walker had the second. Vote: Cox – Aye, Rector – Aye, Thompson – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried.
- b. Discussion and possible action on Exterior Repair Bids, Thompson excused himself and left the meeting at 7:21pm. There was one bid for the exterior work from Renaissance Restoration, Inc. with a price of \$125,780.00. An ad had been placed in the Gazette. Others had expressed interest but there was only 1 bid received. Albaugh mentioned prevailing wage as a possible reason for not bidding. Johnson mentioned the high prices on lumber. In preparing the bid Thompson had done an assessment for the needs and Diedrich created the scope of work. Cox had concerns with just one bid submitted. Cox moved to reject the bid and rebid it with advertisements in Dubuque and other areas. Walker had the second. Vote: Cox – Aye, Rector – Aye, Thompson was not present for the vote, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried. Thompson returned to the meeting at 7:30pm.
- c. Albaugh handed out a paper titled Library Agenda for 2022-2023. Everyone read it. There was general concern the document had not been on the agenda. Regarding item one, the library building, Albaugh was concerned nothing has been done since 1992. He is looking to the future for more room. He would like the history room to have more equipment and finish the digitization project. A final concern was to have a climate control storage area. A general discussion found the list to be wishes rather than a plan for consideration.

## 12. No motions, resolutions, ordinances

## 13. Closed session

At 7:58pm Thompson moved to enter closed session reading the four items listed on the agenda, a, b, c and d for consideration. Johnson made the second. Vote: Cox – Aye, Rector – Aye, Thompson – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried. Leonard said goodbye and Diedrich left the meeting.

The closed session was over at 9:28pm with a motion from Thompson and a second from Johnson. Vote: Cox – Aye, Rector – Aye, Thompson – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried.

#### 14. Discussion and possible action from Closed Session discussions

Walker moved to investigate the pros and cons of purchasing land for a new library building. Thompson had the second. Vote: Cox – Aye, Rector – Aye, Thompson – Aye, Johnson – Aye, Furlong – Aye, Walker – Aye, Albaugh – Aye. Motion carried.

In closed session it was announced that Judge Ward had dismissed the lawsuit against the library.

#### 15. Items for next agenda

John Cox submitted his letter of resignation mentioning his enjoyment of having served on the board and his hope to travel more with his wife Bonnie.

#### 16. No announcements

#### 17. Adjournment

The meeting adjourned at 9:38pm.

The next meeting will be Monday, May 9<sup>th</sup>, 2022 at 6:30pm, Galena Public Library, 601 S. Bench, Galena, IL 61036 in the Historical Room.

Respectfully submitted,

Katherine Walker

Secretary