

Building & Grounds Committee Meeting

August 6, 2021 Minutes

Meeting called to order at 3:03pm by Earl Thompson

Roll call attendance: Earl Thompson, Craig Albaugh, Maria Rector, Gloria Junge, Jenna Diedrich, and Rachel Lenstra. Charles Holmes excused.

Public Comments

None

May 4, 2021 Minutes

Junge moved to approve the minutes of the May 4, 2021 Building & Grounds Committee meeting. Rector seconded. Motion passed.

Updates on Building Projects

- Tile replacement: Knautz replaced tile in emergency exit, however, there were many issues with installation. Knautz was set to return on Friday, August 6th to fix the issues, but did not come.
- Egress window: Albaugh provided Diedrich with contact information for Mike Harris. Diedrich will contact him.
- Exterior building repair: No new information. Diedrich suggested putting together a bid package for the entire project to see if it would attract potential contractors.
- Fireplace restoration: No new information.
- Tree trimming: White's came and trimmed both trees on the front lawn. Junge inquired about fall clean up and trimming in the back of the library. Lenstra said Holmes had done it the previous year. Diedrich will discuss with Holmes.
- Parking lot work: Helm Civil completed the repair of asphalt. Waiting on Blacktop Services to come in and clean, fill, and paint.
- Window repair/paint: Joe Beyer has completed painting the windows on the lower level. Dubuque Glass Company will be installing glass in two windows: one on the southwest side of the building and one in the director's office.
- Drywall installation: Mold remediation complete and new drywall outside the boiler room.

General Building Discussion

No new discussion. Thompson highlighted the necessity of the exterior repairs.

Teen Space

Diedrich and Lenstra, along with teens in the community, are going to paint a mural in the teen space on the main floor of the library. Diedrich will contact the Gazette for newspaper coverage. Diedrich and Lenstra hope to start this project before the school year begins.

Bid Package

Due to being unsuccessful in finding a contractor to take on the large exterior building repair, Diedrich thought it may be best to put the project out for bid. Thompson, previously holding the office of President believed it to be a conflict of interest in submitting a bid. Now as Treasurer, Thompson may be willing to submit a bid and recuse himself from the voting process. Thompson and Diedrich will

coordinate on putting together a bid package. Thompson reminded to include a disclaimer that the library obtains the right to refuse all bids.

Building Renovation

Albaugh spoke with Mark Moran regarding a potential addition to the north west corner of the library (at the back entrance). The addition could measure 22ft x 26ft x 28ft. It would require a variance, a PUD, and recognizable difference in material used between original building and addition.

Discussion was had on the sizeable cost this project may incur. Albaugh mentioned the library could get a low-interest loan and pay back over a 20-year period. A Live and Learn Grant from the state is also available for library building renovations.

Junge inquired how this project would go along with the possibility of expanding the library district. Albaugh stated that could be put off as the library needs more space now. Increasing usage space is of a higher concern to district taxpayers.

Potential architects identified as Jim Baranski (he had worked on a number of historical buildings), Marty Johnson (has a larger team), and Matt Lund (Thompson unsure if Lund does historical work).

Rector motioned to recommend securing an architect to explore a two-story addition to the rear of the library building. Junge seconded.

Vote: Thompson-yes, Rector-yes, Junge-yes.

Motion passed.

Items for Next Agenda

Building renovation

Adjournment

Meeting adjourned at 3:41pm