

SPECIAL SECRETARY'S MINUTES AUDIT COMMITTEE REPORT

Minutes of Meeting

The meeting was called to order by Board of Trustees President Craig Albaugh at 10:30 AM on Monday, August 30, 2021, with Albaugh serving as the Committee Chairman. All other special committee members, Maria Rector and John W. Cox, Jr., were present.

There were no citizens present so there were no citizen comments.

The special committee carefully reviewed the minutes of all Board of Trustee meetings, both regular and special, during fiscal year 2021.

The special committee hereby files the following report as required:

The committee finds that all minutes of both regular and special meetings of the Library Board of Trustees for Fiscal Year 2021, as approved at regular and special board meetings held therefor, are accurate, complete and properly signed subject to the following comments:

- A. At a regular Board of Trustees meeting held on July 13, 2020, Trustee Earl Thompson provided an Inspection and Assessment document covering exterior issues related to the exterior of the Library building to be considered by the board, prioritized financially. **Ten items on that document have not been scheduled except the project to scrape and paint all windows of the Library building has been partially completed.**
- B. At a regular Board of Trustees meeting held on November 9, 2020, the board approved restoration of the fireplace on the main floor of the Library and that project **remains in progress**. At the same meeting, the Trustee Board of Directors acknowledged that the egress window in the Children's Library in the lower level of the Library building was not then completed **and the project remains incomplete at the date of this meeting**.
- C. At a regular Board of Trustees meeting held on January 5, 2021, there was a discussion of replacing missing or broken tiles in the hallway leading to the boiler room. **This project has not been completed.**
- D. At the regular Board of Trustees meeting held on 1st day of May, 2021, there was a discussion of the renaming of the investment account funds of the Library, which was approved at an earlier meeting. **That project has not been completed.**

Further the report sayeth not.

The meeting was adjourned by the President at 11:15 AM.

Respectfully submitted,
John W. Cox, Jr., Trustee
Special Committee Volunteer Secretary