

**Minutes of Special Meeting
Monday, August 16, 2021**

Call to order, roll call

The meeting was called to order by President Albaugh at 4:19 pm. Trustees present – Earl Thompson, Craig Albaugh, Maria Rector and Katherine Walker. Library Director Jenna Diedrich was also present.

No Citizens Comments

Resignation of Secretary Gloria Junge

Thompson moved to accept the resignation of Gloria Junge from the Library Board of Trustees. Rector made the second. Votes to accept the resignation: Thompson – yes, Albaugh – yes, Rector – yes, Walker – yes. Motion carries.

Appointment of Secretary

Thompson moved to nominate Katherine Walker to the position of Secretary for the Library Board of Trustees. Rector made the second. Votes to approve Walker as Secretary: Thompson – yes, Albaugh – yes, Rector – yes, Walker – abstain. Motion carries.

Appointment of two Trustees to Secretary's Audit

President Albaugh appointed John Cox and Maria Rector to do the Secretary's Audit.

Location to store Library minutes

Thompson stated the closed session minutes need to be held in the library or at a designated location. Walker asked about any security requirement. Thompson explained it is a flash drive for closed sessions with the recordings on it. Rector mentioned that she and John Cox had used the drive to review some recorded sessions. Albaugh stated Gloria had a lot, that there was a manual for it. Diedrich contributed that Gloria had brought back an empty binder. Thompson moved that closed session recordings and minutes for the Library Trustees be stored at Katherine Walker's residence. Rector made the second. Votes to store the recordings and minutes at Katherine Walker's house: Thompson – yes, Albaugh – yes, Rector – yes, Walker – yes. Motion carries.

Appointment of a new Trustee

Diedrich mentioned there is a sixty-day window from this meeting to appoint an individual to the Board. Any individual interested should submit a letter of interest and a resume. An individual with a financial background might be ideal.

Adjournment

Meeting was adjourned at 4:36 pm.

Next Board Meeting will be Monday, September 13, 2021 at 6:30 pm, Galena Public Library, 601 South Bench St., Galena, IL 61036 – Historical Room

Respectfully submitted,

Katherine Walker