

**Minutes of Library Board of Trustees Meeting
August 9, 2021**

Call to order, roll call

President Craig Albaugh called the meeting to order at 6:30 pm. Trustees present were Earl Thompson, Gloria Junge, Walter Johnson, John Cox, Maria Rector and Katherine Walker. Also present were Jenna Diedrich, Library Director, and Betsy Hansen President of the Friends of the Library.

Consent Agenda

Junge motioned to approve consent agenda. Johnson seconded. Discussion on only approving 3.C. Approval of bills paid/payable from 7/10/21-8/6/21 due to minutes identifying only motions are incomplete. Junge motioned to approve item 3.C. Johnson seconded.

Vote: Johnson-yes, Cox-yes, Rector-yes, Walker-aye, Thompson-yes, Junge-yes, Albaugh-yes.
Motion passed.

Cox motioned to table items 3.A and 3.B. Walker seconded.

Vote: Johnson-yes, Cox-yes, Rector-yes, Walker-aye, Thompson-yes, Junge-yes, Albaugh-yes.
Motion passed.

No Financial Report

Treasurer's Report

Treasurer Earl Thompson had deposited the \$201,969.90 gift at First Community Bank. He had a conversation with Devon Patterson regarding low risk investments. Possibilities could include full discretion or partial discretion to manage the fund. It would also require a corporate resolution of who could manage and/or oversee the funds. Earl suggested having Devon come to a future meeting of either the finance committee or the full board. John Cox suggested that a written statement would be needed to determine guidelines for the fund and that attorney Terry Kurt be invited as well when the meeting with Devon is determined.

Friends Report

Minutes from the organization were in the packet. Friends President Betsy Hansen reported the organization raised \$275 at a book sale they held at the Territory on July 18. Their position of corresponding secretary has been filled.

Library Director's Report

Director Diedrich mentioned the numerous historical submissions to the website. She will be meeting on Friday with Greg Hart from Arrow (website designer) to look at the website more fully, but thought things looked great. She was also pleased with the content and contributions made at the strategic planning session.

Board President's Report

President Albaugh conveyed comments from a visitor to the Library that he received. Committee assignments included adding Walker to Buildings and Grounds and to the Policy committee. Johnson was added to the Human Resources committee.

Committees

Building and Grounds

Thompson reported the teen space is already appropriated for and furniture has been ordered. Teens have volunteered to help paint the area. Using the photo in the packets there could be the possibility of adding on to the building.

Finance No Report

Human Resources No Report

Policy Committee No Report

Unfinished Business

Agenda Item 10.A: Unfinished Business - Discussion and possible action on library mask guidelines and COVID-19 vaccination. Cox motioned that all staff members must receive their first vaccination or be fully vaccinated by September 1, 2021 and receive their second vaccination and be fully vaccinated by October 1, 2021.

Johnson seconded.

Vote: Johnson-yes, Cox-yes, Rector-yes, Walker-aye, Thompson-yes, Junge-yes, Albaugh-yes.

Motion passed.

Junge asked about orientation of the new trustees and when the board would do that. Director Diedrich answered that she had done an orientation with both Johnson and Walker. This is and has always been done by the Director of the Library.

New Business

Agenda item 11. A There was no action on the transfer of funds.

Agenda item 11.B: New Business - Discussion and possible action on building renovations. Thompson motioned to move forward with exploration of northwest corner building addition. Cox seconded.

Vote: Johnson-yes, Cox-yes, Rector-yes, Walker-aye, Thompson-yes, Junge-yes, Albaugh-yes.

Motioned passed.

Closed Session

_____ motioned to go into closed session at TIME. _____ Seconded.

Vote: Johnsons-yes, Cox-yes, Rector-yes, Walker-aye, Thompson-yes, Junge-yes, Albaugh-yes.

Board comes out of closed session at TIME. No action taken.

Next Agenda

Announcements None

Adjournment was at 8:05 pm.

Respectfully submitted,

Katherine Walker