



## Library Board of Trustees Meeting

Regular Meeting Monday, October 12 at 6:30pm

Galena Public Library – Main Floor

In order to comply with recent orders regarding OMA from Governor Pritzker, the regular meeting of the Board of Trustees will occur in person on the main floor of the library.

All citizens who wish to attend must wear a mask. Masks will be available at the library for those who do not have them. Social distancing will be enforced for all attendees.

### AGENDA

1. Call to order, roll call
2. Citizen comments
3. Consent agenda
  - a. Approval of minutes for September 14, 2020
  - b. Approval of bills paid/payable: 9/12/2020-10/09/2020
4. Financial report
5. Treasurer's report
6. Friends report
7. Library Director's report
  - a. Library statistics September 2020
  - b. Per Capita Grant
8. Board President's report
9. Committees
  - a. Building & Grounds
    - i. General update
    - ii. Discussion and possible action for digitization plan
  - b. Finance
  - c. HR
  - d. Policy
    - i. Discussion of Administrative Succession Plan
10. Unfinished business
  - a. Discussion and possible action regarding policy and procedure for library operations in the absence of the Library Director
11. New business
12. Motions, resolutions, ordinances
13. Closed session:
  - a. Pending or probable litigation against, affecting or on behalf of the public body;

- b. The appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body
- 14. Discussion and possible action regarding closed session discussions
- 15. Items for next agenda
- 16. Announcements
- 17. Adjournment
- 18. Next meeting—Monday, November 9, 2020 at 6:30 pm. Location to be determined.

The mission of the Galena Public Library is to inspire lifelong learning, advance knowledge, provide cultural and recreational opportunities, and strengthen our community.