



## Library Board of Trustees Meeting

Regular Meeting Monday, September 14 at 6:30pm

Galena Public Library – Main Floor

In order to comply with recent orders regarding OMA from Governor Pritzker, the regular meeting of the Board of Trustees will occur in person on the main floor of the library.

All citizens who wish to attend must wear a mask. Masks will be available at the library for those who do not have them. Social distancing will be enforced for all attendees.

### AGENDA

1. Call to order, roll call
2. Citizen comments
3. Consent agenda
  - a. Approval of minutes for August 10, 2020
  - b. Approval of Budget & Appropriation meeting minutes for August 10, 2020
  - c. Approval of bills paid/payable: 8/8/2020-9/11/2020
4. Financial report
5. Treasurer's report
6. Friends report
7. Library Director's report
  - a. Library statistics August 2020
8. Board President's report
  - a. Report on library operations for the week of August 31 through September 5
9. Committees
  - a. Building & Grounds
    - i. Discussion and possible action: Repair of dysfunctional floor drain in boiler room.
  - b. Finance
  - c. Policy
  - d. Human Resources
10. Unfinished business
11. New business
  - a. Discussion: Policy and procedure for library operations in the absence of the Library Director
  - b. Discussion and possible action regarding Galena Public Library Bylaws, Article II, Sec. 2-Vacancies, 2<sup>nd</sup> paragraph, 3<sup>rd</sup> line: "Though...Trustees of the GPLD hold themselves to a higher standard of participation."

- c. Discussion and possible action regarding Galena Public Library Trustee Bylaws, Article II, Sec. 1 on the addition of the line: "Trustees shall not interfere with the management of responsibilities of the director or the supervision of library staff."
  - d. Discussion of April 2021 election of Library Board of Trustees
12. Motions, resolutions, ordinances
  13. Closed session for pending or probable litigation against, affecting or on behalf of the public body
  14. Discussion and possible action regarding closed session discussions
  15. Items for next agenda
  16. Announcements
  17. Adjournment
  18. Next meeting—Monday, October 12, 2020 at 6:30 pm. Location to be determined.

The mission of the Galena Public Library is to inspire lifelong learning, advance knowledge, provide cultural and recreational opportunities, and strengthen our community.