

Building & Grounds Committee Meeting

April 6, 2021 Minutes

Meeting called to order at 9:35 am by Ginni Yarbrough

Roll Call attendance: Ginni Yarbrough, Gloria Junge, Jenna Diedrich and Craig Rachel Lenstra and Charles Holmes excused. Earl Thompson absent.

Public Comments

Albaugh would like to obtain an estimate to remove the cherry tree in front of the children's library window on the front side of the building (southwest side of the building). He would also like an estimate to remove the trees on the parcel of land south of Bench St. The removal ought to include all of the trees on both sides of the stairs down to Main St.

March 2, 2021 Minutes

Junge moved to approve the minutes of the March 2, 2021 Building & Grounds Committee meeting. Yarbrough seconded. Motion passed.

Replacement of tile

Knautz came to replace the tile in early to mid-March (Diedrich could not recall the exact date). At the time of replacement, it was noticed, by Knautz, that the tile purchased was too thick compared to the existing tile. Knautz informed Diedrich that they would not install and would have to find a different tile. Knautz has not provided an update. Diedrich will contact to see if new tile was purchased.

Albaugh suggested to get a quote to replace the tile flooring in its entirety so there is no issue with matching the existing tile. Diedrich stated that due to other upcoming projects, a full replacement may not be in the budget.

Egress window in children's library

Thompson was absent from the meeting thus no update was given. Albaugh mentioned that he had discussed with Thompson and that Thompson had yet to hear back from Horton. Diedrich will touch base with Thompson.

Exterior Damage

No update. Ben Droessler was going to provide the library with an estimate, but one has not been received. Diedrich will continue to reach Droessler, who had previously shown interest in the project. It was mentioned that if the entire exterior projects cannot be taken on this year, perhaps Droessler will be able to tackle the most needed. Yarbrough believes the chimneys and the railings are of highest priority. Thompson also included in his report a list of prioritizations.

Junge suggested that it may be time to go outside of Galena to find a company that is willing and able to take on the exterior damage. Albaugh suggested Mike Harris (Harris Construction) for the railings and Paul Jackson (Jackson Concrete) for concrete work. Diedrich will continue reaching out to each of the aforementioned companies.

Conservator Visit

Anna Weiss-Pfau conducted her initial visit on March 11. Both Diedrich and Lenstra were present for her visit and discussed the restoration project with her. Just prior to this meeting, Diedrich received three documents from Weiss-Pfau. This information was not available to committee members, but Diedrich stated she would share after the meeting was concluded.

The documents included: an invoice for the March 11th visit, a Conservation Plan & Proposal, and a Site Visit Report for Phase 1 (the March 11th visit). The total restoration is projected to cost \$8,850-\$12,425. Diedrich informed the committee that she had discussed the restoration with Ken Robb of the Galena Foundation. Robb expressed interest in a potential matching grant. Diedrich will provide Robb with the project outline provided by Weiss-Pfau.

Digitization

Dale Glick drove up to NMT on March 19th. He picked up the large batch that was taken up last November and dropped off the Couriers and Jeffersonians, except one volume of the Jeffersonians due to Diedrich's oversight. Despite the mistake, the Couriers and Jeffersonians were in very bad shape, so the cost may be greater than originally thought. It may turn out to be beneficial that one volume was left. Diedrich had informed Robb of the oversight and he stated that if there are funds left over from the \$10,000 used for this current batch, it will simply roll over into the next one.

Junge inquired whether another batch is ready to go. Diedrich stated she has a list of what papers are next, but there is not another batch prepared. The plan is to wait until the current batch is finished. Albaugh mentioned it typically takes a month to a month and a half to finish each batch. Once Diedrich receives confirmation from Colleen Lubinsky at NMT that the current batch is finished, she will begin preparing for another, dependent on finances.

Window reglazing & painting

Joe Beyer provided Diedrich with an estimate of \$9,800 for the project. Junge moved to recommend to the board that it approves and accepts Joe Beyer's estimate for reglazing and repainting the windows, storm windows, and doors of the library. The color will match the existing color as it is on the approved color list provided by the Historical Committee. Diedrich has not scheduled a time for Beyer to come and do the work, but will do so after the next regular board meeting.

Parking Lot

Diedrich obtained an estimate from Blacktop Driveway Services (William Gronner). He has done the work in the past. The current estimate is \$850. Albaugh mentioned there are two dips in the parking lot and it is beginning to crack. Albaugh suggested having Gronner fix those issues at the same time so they do not worsen over time. Diedrich will contact Blacktop Driveway Services to schedule and inquire if the dips can be fixed at the same time.

General Building Discussion

Diedrich informed the committee that Key City Windows came and cleaned the exterior windows and gutters for \$250. Albaugh inquired if they did the inside, which they did not. Albaugh suggested Diedrich contact Key City again and have them come and do the inside as well.

Albaugh mentioned that he discussed the cherry tree out front with Charles Holmes. Holmes has a vast knowledge of trees and agreed the tree should be removed. Rather than removal, Junge suggested to start with trimming of the tree.

Albaugh suggested to contact Danny Cole, who provided snow removal, and request an estimate to remove all the trees in the lower parcel, south of Bench St. and trimming of the cherry tree in front of the building.

Items for next agenda

Updates for ongoing projects

Next meeting is scheduled for May 4th, 2021 at 9:30am, not May 11th as stated on the agenda.

Junge moved to adjourn. Yarbrough seconded. Motion passed. Adjournment at 10:25am.

Respectfully submitted,
Jenna Diedrich