

## **Building and Grounds Committee Meeting**

December 1, 2020

Meeting called to order at 9:31am by Ginni Yarbrough.

In attendance: Jenna Diedrich, Craig Albaugh, Ginni Yarbrough, Gloria Junge, and Rachel Lenstra. Earl Thompson and Charles Holmes excused.

Agenda was reviewed. No changes were made.

No public comments were made.

### **November 3, 2020 Meeting Minutes**

Diedrich moved to approve minutes of the November 3, 2020 meeting. Junge seconded. Motion approved.

### **Boiler Updates**

Lenstra reported that the state inspection went well. Diedrich said the invoice has been received. Neither Diedrich nor Lenstra has heard any updates on the re-zoning.

### **Downstairs Hallway Tile**

Yarbrough has called a few places to look for tile replacements. Knautz will be over to look at the job on Wednesday at 11am; Beckwar will be over to look at the job on Friday at 11am. Albaugh suggested that we get a price on replacing all the tile in the hall if neither company can closely match what's already there. Lenstra will meet with Knautz on Wednesday; Diedrich will meet with Beckwar on Friday.

### **Children's Library Egress Window**

Thompson is handling. No updates at this point.

### **Exterior Repair Estimates**

Yarbrough has not heard anything new from any contractors. She hopes to get estimates over the winter. Thompson has not yet wrapped the chimneys or added the bat excluders.

### **Fireplace Conservator Visit**

Diedrich will email Anna to set up a tentative visit for February.

### **Snowplowing**

Lenstra has contacted multiple contractors and heard back only from one, who could not do the job. Albaugh suggested possibly buying a snowblower and having the maintenance person do the work. Junge suggested talking to the City, but that is not possible because we tax different districts and cannot use their equipment. Lenstra suggested seeing if Sproule could plow if we had someone else shovel. Albaugh suggested talking to Jeff Miller to see if he could take the job. Lenstra will keep trying to get a hold of someone to do the work.

### **Gazette Digitization**

Dale Glick took the batch of 25 papers up to Northern Micrographics. Albaugh has the hard drive from the previous batch and will put it in the safe deposit box today. Junge asked about future batches, but we are out of money for this fiscal year. Junge stated she's heard a donation may be forthcoming. Discussion shifted to what papers we could digitize in the future and how much it would potentially cost (about \$96,000). Junge brought up that she would like to see more press coverage of the project, particularly before the end of the year to potentially solicit donors. Albaugh and Junge will work on something for the *Gazette* and run it by Diedrich before sending it to the paper.

Diedrich heard via text from Thompson that he could not make the meeting but will have updates on the boiler re-zoning and the egress window at the full board meeting this month.

No new items were added for the next agenda.

Junge moved to adjourn at 10:03am. Yarbrough seconded.

Respectfully submitted,

Rachel Lenstra