



AI POLICY

USE OF ARTIFICIAL INTELLIGENCE

The Galena Public Library District recognizes that Artificial Intelligence (AI) holds tremendous potential for library staff and patrons. The Library also recognizes that AI is evolving quickly, and its use should be explored ethically and transparently.

PRIVACY

The Library will not use patron data, staff personal information, or trade secrets when developing resources using AI.

INTELLECTUAL PROPERTY

The Library will respect copyright and fair use laws and guidelines when developing resources using AI.

TRANSPARENCY

When AI is used in developing resources, the Library will mark copy and images.

RESPONSIBILITY

The Library will review all AI generated sources for errors, bias, and limitations before publishing as official communications. The Library will adhere to best practices, communicating with civility when engaging with AI.

LIFELONG LEARNING

As an institution charged with lifelong learning for the community, the Library will invest in AI technology so that staff can fully engage in the environment. The Library will provide guidance and resources to support the community's quest to understand and participate in a world affected by augmented reality.

Recognizing that the AI models are constantly collecting data as they interact with users, staff will need to train and evolve as well.

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